

PRHA Administrative and Corporate Cost Reporting

The Canadian Institute of Health Information (CIHI) defines a standard set of guidelines for the classification and coding of financial and statistical information for use by all Canadian health service organizations. The Authority adheres to these coding guidelines.

Administrative costs include corporate operations (including hospitals, non-proprietary personal care homes and community health agencies), as well as patient care-related functions such as infection control and patient relations and recruitment of health professionals. A further breakdown of administrative costs, as required by Manitoba Health and Healthy Living is included below to provide a more detailed summary of administrative costs.

The figures presented are based on data available at time of publication. Restatements may be made in the subsequent year to reflect final data and changes in the CIHI definition, if any. The administrative cost percentage of total spending indicator (administrative costs as a percentage of total operating costs) adheres to CIHI definitions.

PRHA Administrative and Corporate Costs			
(As a percentage of total operating costs)			
	2010/2011	2009/2010	2008/2009
Corporate Operations	3.77 %	3.80 %	3.76 %
Patient Care (related admin functions)	.25 %	.18%	.22 %
Human Resources/ Recruitment	1.29%	1.35 %	.99 %
Total Administration	5.31 %	5.33 %	4.97 %

Definitions:

- **Patient care-related functions:** infection control, patient relations, quality assurance, accreditation, cancer standards and guidelines, and bed utilization management.
- **Recruitment and human resource-related functions:** recruitment and retention, labour relations, personnel records, employee benefits, health & assistance programs, and occupational health & safety.
- **Corporate operations:** general administration (executive offices, board Of directions, medical directors, administrators of acute, long term and community care, public relations, planning & development, community health assessment, risk management, internal audit), finance (general accounting, payroll, accounts receivable, accounts payable and budget control) and communications (telecommunications, visitor information and mail service).