
BOARD MEETING JUNE 25, 2007

SUPER 8 MOTEL MEETING ROOM – DAUPHIN, MANITOBA

13:00 HOURS

Present: Lynda Mann - Chair, Rowena Powell, Heather Morden, Paul Overgaard (until 4:30pm), John Zaplitny, Anne Lacquette (until 3:30pm), John Tichon, Gerald Shewchuk, Barry Chalmers

Excused: Paul Freed

Absent: Dorothy Connolly

Regrets: Doreen Stammen

Staff: Allan Bradley, Maggie Campbell, Gerald Hackenschmidt, Mavis Wood, Blaine Kraushaar, and Karen Vendramin (Recording Secretary)

1. CALL TO ORDER:

Lynda Mann called the Board meeting to order at 1:00 pm.

2. ADOPTION OF AGENDA:

Amendments:

- Add Item: 12.9 Letter to Cathy Hopfner Re Nurses Award

MOTION 07– 028

Paul Overgaard/John Tichon

That the Agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES:

3.1 Minutes of Special meeting, May 27, 2007

Amendments:

- Recording Secretary should be Gerald Hackenschmidt
- Add to those in attendance: John Tichon, Allan Bradley, Gerald Hackenschmidt, Mavis Wood, Maggie Campbell, Gerry Gattinger

MOTION 07-029

Paul Overgaard/Anne Lacquette

That the Minutes of the May 27, 2007 Special Board meeting be adopted as amended.

CARRIED

3.2 Minutes of Regular Meeting May 28, 2007.

Amendments:

- Spelling correction, Item 11.3 should read, “led”.
- Remove second item under Pending Educational Items (Item 11.3).

MOTION 07-030

Heather Morden/John Tichon

That the Minutes of the May 28, 2007 Regular Board meeting be adopted as amended.

CARRIED

3.2 Minutes of In Camera Meeting May 28, 2007

MOTION 07-031

John Zapitny/Doreen Stammen

That the Minutes of the May 28, 2007 In Camera Board meeting be adopted as circulated.

CARRIED

4. FOR REVIEW

None.

5. ITEMS FOR DECISION

5.1 Board By Law #1 Revisions-

Lynda Mann reported that in response to the By Law revisions that the Board had submitted to Manitoba Health in May, a letter had been received from Arlene Wilgosh suggesting a few wording changes. The Board reviewed the proposed revisions. It was noted that there was no change in the context of the By Laws but rather just wordsmithing.

MOTION 07-032

Heather Morden/John Zapitny

That the Board approve the proposed amendments to By Law #1 as suggested by Manitoba Health.

CARRIED

6. GOVERNANCE PROCESS:

6.1 GP-3 Governance Style-

The Board reviewed the evaluation summary of the Board's meeting on May 28/07.

6.2 GP-2 PRHA Value Statements-

Lynda Mann presented Governance Process 6 for the Board's annual review of the policy and the Board's self-assessment of its compliance with this policy.

Rating: Fully achieved.

6.3 GP-9 Board/Committee/CEO Expenses-

Paul Overgaard reported that the Finance Committee had met earlier and had reviewed the Director and CEO expense claims and recommended them for approval.

MOTION 07-033

Doreen Stammen/Paul Overgaard

That the Board approve the Directors' and CEO's expense claims for payment.

CARRIED

7. Delegations/Presentations:

7.1 Myers Norris Penny

Debbie Bass of Myers Norris Penny presented the PRHA's Audited Financial Statements for 06/07 as prepared by Myers Norris Penny.

Ms. Bass stated that the Audit was Step I of the process. Step II would consist of the Auditors meeting with the Board's Finance/Audit Committee in the Fall to discuss the Audit Report, any recommendations of the Auditors as well as internal controls.

MOTION 07-034

Doreen Stammen/Paul Overgaard

That the Board approve Audited Financial Statements for 2006/07 as presented.

CARRIED

8. BOARD EDUCATION:

8.1 Health Promotion- Walking Program CD

The Board reviewed the CD presentation that Julie Moar - Community Health Worker from Crane River had referred to in her comments at the April 2007 Board Luncheon meeting in Alonsa.

The Board expressed appreciation for the opportunity to view the CD which highlighted the health promotion activities taking place in Crane River. The Board requested that a letter of acknowledgement be sent to Julie Moar from Allan Bradley on behalf of the Board stating that the Board had viewed the CD. Another suggestion was to showcase the presentation at the Annual General Meeting in November.

9. ITEMS REQUIRING BOARD APPROVAL:

9.1 Medical Staff Privileges-

Lynda Mann referred to the Briefing Note in today's package listing the requests for Medical Staff privileges as recommended the Regional Medical Advisory Committee.

MOTION 07-035

Barry Chalmers/Gerald Shewchuk

That the Board approve medical staff privileges for Dr. Werner Pieterse (Schedule A) at the Grandview District Health Centre.

CARRIED

MOTION 07-036

Barry Chalmers/Gerald Shewchuk

That the Board approve medical staff privileges for Dr. Hendrina Fourie (Schedule A, B as submitted) at the Grandview District Health Centre.

CARRIED

MOTION 07-037

Barry Chalmers/Gerald Shewchuk

That the Board approve medical staff privileges for Dr. William E. Squires (Locum -Schedule A, B, C as submitted) at the Dauphin Regional Health Centre.

CARRIED

MOTION 07-038

Barry Chalmers/Gerald Shewchuk

That the Board approve medical staff privileges for Dr. Michael A. Cuthbert (General Practice Dentistry) at the Dauphin Regional Health Centre.

CARRIED

MOTION 07-039

Barry Chalmers/Gerald Shewchuk

That the Board approve medical staff privileges for Dr. Peter Doig (General Practice Dentistry) at the Dauphin Regional Health Centre.

CARRIED

- MOTION 07-040** **Barry Chalmers/Gerald Shewchuk**
That the Board approve medical staff privileges for Dr. Elizabeth J. Dunsmore (General Practice Dentistry) at the Dauphin Regional Health Centre.
CARRIED
- MOTION 07-041** **Barry Chalmers/Gerald Shewchuk**
That the Board approve medical staff privileges for Dr. Michael S. Pernarowski (General Practice Dentistry) at the Dauphin Regional Health Centre.
CARRIED
- MOTION 07-042** **Barry Chalmers/Gerald Shewchuk**
That the Board approve medical staff privileges for Dr. Darrin Schramke (General Practice Dentistry) at the Dauphin Regional Health Centre.
CARRIED
- MOTION 07-043** **Barry Chalmers/Gerald Shewchuk**
That the Board approve medical staff privileges for Dr. Sigurjon E. Sigurdson (General Practice Dentistry) at the Dauphin Regional Health Centre.
CARRIED
- MOTION 07-044** **Barry Chalmers/Gerald Shewchuk**
That the Board approve medical staff privileges for Dr. W. Wickert (Active Medical Staff Privileges in Internal Medicine and Critical Care) at the Swan Valley Health Centre.
CARRIED
- MOTION 07-045** **Barry Chalmers/Gerald Shewchuk**
That the Board approve medical staff privileges for Dr. Nabil Beshay (Basic Schedule A Interim Privileges) at the Swan Valley Health Centre.
CARRIED
- MOTION 07-046** **Barry Chalmers/Gerald Shewchuk**
That the Board approve medical staff privileges for Dr. El Gwaidy (Basic Schedule A Interim Privileges) at the Swan Valley Health Centre.

10. MONITORING:

10.1 E5-2 Effective and Appropriate Care –

Allan Bradley presented the monitoring report on Board End E5-2 which states residents receive effective and appropriate care in the appropriate setting. The Board engaged in discussion regarding the following indicators reported on this monitoring:

- Surgical Day Care Rates
- C- Section Rates
- Hysterectomy Rates

- Re-admission Rates
- RHA Days Hospitalized (by diagnosis)
- Units of Service and Open Cases at Year End for
 - Mental Health – Child and Adolescent, Adult, Geriatric
 - Home Care
 - Diabetes
 - Therapy

Rating:

Reasonable progress is being made toward the ultimate achievement of this End. The Board commends the CEO for satisfactory performance.

Comments:

- Amazed at the amount of data presented.
- Parkland appears to provide appropriate care.

10.2 EL-3 Budgeting and Financial

Allan Bradley presented the Executive Limitation policy 16 regarding Budgeting and Financial plans. The policy ensures that budgeting and financial planning shall not deviate materially from the Board stated ENDS and priorities, risk fiscal jeopardy or fail to be derived from a multi year plan.

Rating: The CEO is in full compliance with this EL policy (the reasonable interpretation of it). The Board commends the CEO for exemplary performance.

10.3 EL-7 Access to Services

Allan Bradley presented the Executive Limitation policy 7 regarding access to services. The policy ensures that appropriate health services that achieve the Board's ENDS are accessible to all people of the Region in a timely manner.

Rating: The CEO is in full compliance with this EL policy (the reasonable interpretation of it). The Board commends the CEO for exemplary performance.

11. INFORMATION REQUESTED BY THE BOARD:

11.1 Ownership/Stakeholder Communication:

Lynda Mann asked for comments on today's luncheon meeting with representatives from the Dauphin community area. The suggestion was made to invite representatives from the Frontier School Division, Dauphin Friendship Centre and West Region Tribal Council to our next meeting in Dauphin. It was noted that there was good representation from education at today's meeting.

A suggestion was made that we need to be able to provide a connection for groups such as those doing meal programs in the schools with organizations that may be able to assist with funding.

11.2 Finance Committee Report:

Paul Overgaard reported that the Finance Committee had met earlier and had discussed the following items:

- Minutes of the May 28, 2007 meeting
- Financial Audit Report
- Reviewed Director and CEO expense claims
- Capital Projects update

- There are new Year End Reporting Requirements regarding Governance as a result of the Burntwood Audit and the Internal Audit Review.
- Finance Committee requests meeting with MLAs in September

11.3 Program and Planning Committee Report:

Heather Morden reviewed the minutes of the May 28/07 meeting.

11.4 Community Relations Committee Report:

John Zaplitny reported on the discussions of the Committee meeting held earlier this morning. The minutes of the May 28/07 meeting were included in today's package.

- Advisory Council Reports:
 - **EDHAC** – Meeting of June 6/07
 - Gerald Shewchuk had attended this meeting as the Board Rep. Gerald reported that the Committee had a presentation from Catherine Kingsley on the Chronic Disease Prevention Initiative and noted that this may be of interest to the Board as a whole for an upcoming educational item.
 - Minister of Health had sent a letter acknowledging receipt of correspondence from Parkland RHA about alternative therapies as raised by the EDHAC.
 - Next Meeting October 17/07 at 7pm via Telehealth
 - **WDHAC** – Next meeting November 14, 2007 at 7:00pm – Via Telehealth
 - **RMHAC**- Meeting of June 13/07 via Telehealth. Gerald reported that the Council had suggested that there is a need to collect data on the housing needs for mental health clients who do not meet the criteria for staying at the Echo Apartments in order to assess if there are other housing needs that can be addressed.
- Advisory Council Workshop- The Committee discussed potential items for discussion at the annual workshop which is scheduled for October 3, 2007.
 - Terms of Reference
 - Potential for Advisory Councils Merging
 - Memberships on more than one Council
 - Showcase RMHAC as a Council functioning well.
- PRHA Volunteer Service Awards-
 - Nominations will be reviewed at the next Community Relations Committee meeting.

The next Community Relations meeting will be on August 27, 2007 in Roblin.

11.5 Vice President Corporate Report:

Gerald Hackenschmidt provided an update to his report noting that an independent structural engineer had been consulted regarding the deficiencies at the new Community Health Building. Mr. Hackenschmidt reported that these deficiencies have now been rectified and have been signed off by the architect and engineer.

11.6 Vice President Facilities Report:

Mavis Wood highlighted some of the staffing challenges in the Region.

11.7 Vice President Community Report:

Maggie Campbell highlighted the main items in her report:

- Get Better Together! Program

- Injury Prevention Initiative- focus on drowning prevention and sun safety.

11.8 Vice President Medical Report:

In addition to the report as presented, Dr. Stecher discussed concerns and difficulties with the College of Physicians and Surgeons of Manitoba's licensing process for International Medical Graduates (IMGs) and the serious impact that it is having resulting in a low number of physicians being granted licenses.

Dr. Stecher noted that the current process does not appear to be meeting the needs of the population as only a small number of IMGs are successfully completing the process, compared to the number of those who apply. Dr. Stecher added that Manitoba has one of the most difficult processes to complete.

Suggestions from the Board included:

- Lobbying Manitoba Health for assistance with the licensing process
- Writing a letter from the Board to the College of Physicians and Surgeons of Manitoba outlining the concerns and issues being faced in this Region.

11.9 Chief Executive Officer Report:

Allan Bradley highlighted some of the items identified in his report. In addition, Mr. Bradley reported on the Health Plan presentation made to Manitoba Health last week.

11.10 Chair Report:

Lynda Mann reported on the following items:

- She had attended the Canadian Mental Health Association – Swan River Chapter, Annual General Meeting and circulated a copy of the evening's program.
- A Thank You card from Joy Bradley was also circulated, thanking the Board for welcoming her to our Region.
- According to Manitoba Health, current Board vacancies would not be filled at this time.
- Allan Bradley, John Tichon and she had attended the Provincial Board Orientation Session in Winnipeg last week.
- The Executive Committee would be meeting prior to November to discuss the CEO probation period evaluation.

11.11 Minutes of Advisory Councils:

Minutes included in today's package:

- Minutes of the April 18/07 Eastern District Health Advisory Council meeting
- Draft minutes of the May 16/07 Western District Health Advisory Council meeting

11.12 Summary of Board Orientation Evaluation:

A copy of the summary of comments from the evaluation of the Board Orientation session were included in today's package for information.

12. **INFORMATION:**

Lynda Mann noted the "Nice" to Know Items/Information Requested by the Board.

- 12.1 Media Clippings.
- 12.2 Board Luncheon Meeting Letter of Invitation.

- 12.3 Board Follow Up Correspondence from Swan River Luncheon Meeting.
- 12.4 Letter of Acceptance to Peggy Kowalchuk re WDHAC Application.
- 12.5 Acceptance Letter to Linda Manweiller re Her Resignation from WDHAC.
- 12.6 Letter to Minister of Health re Complimentary /Alternative Therapies.
- 12.7 PRHA Community Links Newsletter.
- 12.8 Governance Coach Newsletter.
- 12.9 Letter of Congratulations to Cathy Hopfner.

MOTION 07 – 047

John Zaplitny/John Tichon

That the Board meeting convene in camera.

CARRIED

13. IN-CAMERA ITEMS:

- 13.1 Letter of Employee Concern

MOTION 07 – 048

Barry Chalmers/John Zaplitny

That the Board meeting reconvene out of camera.

CARRIED

14. SELF EVALUATION:

14.1 Monthly Evaluation Form GP-3 Attachment:

Form to be filled out and returned at the end of the meeting.

14.2 Round Table Comments:

- Good meeting.
- Are our meetings longer than necessary, as it seems so members have to leave early all the time?
- Lots of problems in our Region, but lots of good things too.
- Appreciated the discussion and participation.
- Have a good summer.
- Would like to revisit the suggestion of two-day Board meetings.
- We are doing so many good things and it is too bad that things are weighted by staffing and physician shortages.
- Good meeting – length of meeting allows for discussion.

15. UPCOMING MEETINGS:

- 15.1 Next Regular Board Meeting – August 27/07- Roblin.

16. STIPEND AMOUNT FOR MEETINGS:

- Full Day for June 25th meeting.

17. ADJOURNMENT:

The meeting was adjourned at 17:05 hours.

MOTION 07 - 049

Doreen Stammen

That the meeting be adjourned.

CARRIED

Lynda Mann, Chair

Allan Bradley, Secretary