
BOARD MEETING APRIL 28, 2008

SWAN VALLEY HEALTH CENTRE BOARDROOM – SWAN RIVER, MANITOBA

11:00 HOURS

Present: Lynda Mann - Chairperson, John Tichon, Gerald Shewchuk, Barry Chalmers, Doreen Stammen, Anne Lacquette, Paul Overgaard, Paul Freed, Rowena Powell, Sharon Basaraba, Pat Delaurier, Beverly Clearsky, Mary Hudyma, Robert Hanson

Excused:

Absent:

Regrets:

Staff: Allan Bradley, Brenda Slobozian, Mavis Wood, Kevin McKnight, Blaine Kraushaar
(Recorder)

1. CALL TO ORDER:

Lynda Mann called the Board meeting to order at 11:00 am.

2. ADOPTION OF AGENDA:

Additions:

- 6.1 Revised Copy for Circulation
- Add 9.1 Vice Chair and Aboriginal Advisory Council Representative
- Add 12.8 Letter from Minister of Health re Finance
- Correction 15.4 Next meeting in Barrows (not Bowsman as noted on Agenda)

MOTION 08– 001

Paul Overgaard/Gerald Shewchuk

That the Agenda be adopted as circulated.

CARRIED

3. ADOPTION OF MINUTES:

3.1 Minutes of Regular Meeting March 31,2008

MOTION 08-002

Paul Overgaard/John Tichon

That the Minutes of the March 31, 2008 Regular Board meeting be adopted as circulated.

CARRIED

3.2 Minutes of In Camera Meeting March 31, 2008

MOTION 08-003

Doreen Stammen/Rowena Powell

That the In Camera Minutes of the March 31, 2008 Board meeting be adopted as circulated.

CARRIED

4. ITEMS FOR REVIEW:

None.

5. ITEMS FOR DECISION:

None.

6. GOVERNANCE PROCESS:

6.1 GP-3 Governance Style (monthly)

A revised copy of the evaluation summary for the March 31, 2008 meeting in Camperville was circulated.

6.2 GP-9 Board Committee Expenses

Doreen Stammen noted that the committee had reviewed the Directors and CEO expense claims at the Finance Committee meeting that morning.

6.3 GP-17 Appointment of Auditor

The Board conducted its annual review of governance process policy 17 regarding the appointment of the auditor.

Rating: Fully achieved.

7. OTHER:

None.

8. BOARD EDUCATION:

8.1 Aging in Place

Brenda Slobozian provided an overview of the supports and services for seniors in our Region that assist them to age in place.

Discussion ensued on how to get the message out to the residents of this region including the use of signage and brochures.

9. ITEMS REQUIRING BOARD APPROVAL:

9.1 Board Committee Membership

A draft listing of the Board Committee memberships was circulated for Board review and approval.

Eastern District Health Advisory Council

Board Liaison Anne Lacquette & Co Representative Patricia Delaurier

Western District Health Advisory Council

Board Liaison Paul Freed & Co Representative Robert Hanson

Regional Mental Health Advisory Council

Board Liaison Gerald Shewchuk, Co Representative Sharon Basaraba

The suggestion was made that both the Board Liaison and Co Representative try to attend the first meeting so that they can be introduced to the Council and become familiar with the meeting process.

These advisory council members will also make up the **Community Relations Committee**.

Executive Committee

Lynda Mann, Doreen Stammen, Rowena Powell, Anne Lacquette, Paul Overgaard

Finance Committee

Doreen Stammen- Chairperson, Paul Overgaard, Barry Chalmers, Bev Clearsky

Program and Planning Committee

Rowena Powell- Chairperson, John Tichon, Mary Hudyma, Sharon Basaraba

Members of the Program and Planning Committee also sit on the **Leadership and Partnership Committee**.

Aboriginal Liaison

MOTION 08-004

Paul Freed/Paul Overgaard

That Anne Lacquette be designated as the Aboriginal Liaison.

CARRIED

Vice Chair

MOTION 08-005

Doreen Stammen/John Tichon

To nominate Rowena Powell as Vice Chair of the Board.

CARRIED

Lynda Mann called three times for other nominations.

MOTION 08-006

Anne Lacquette/Barry Chalmers

That nominations cease.

CARRIED

Rowena Powell was declared the Board Vice Chairperson by acclamation.

9.2 Attendance at National Health Leadership Conference

Discussion ensued on whom to send to the National Health Leadership Conference in Saskatoon in June. Anne Lacquette, Paul Overgaard, Doreen Stammen indicated interest along with Chairperson Lynda Mann and CEO Allan Bradley. Doreen Stammen withdrew here name for consideration.

MOTION 08-007

Paul Freed/Barry Chalmers

That the Board approve out of Province travel for Paul Overgaard and Anne Lacquette to attend the National Health Care Leadership Conference in Saskatoon in June.

CARRIED

9.3 Annual Board Calendar of Events

The Board reviewed the Annual Calendar of Events.

- Delete June Provincial Orientation session for new Board members.

MOTION 08-008

John Tichon/Mary Hudyma

That the 2008/09 Annual Calendar of events be approved as amended.

CARRIED

10. MONITORING:

10.1 E5-3 Disaster Preparedness

The Board reviewed the monitoring report on disaster preparedness. It was noted that this is an area still under development and that it will advance under the hiring of a Disaster Preparedness Coordinator.

Rating:

Reasonable progress is being made toward the ultimate achievement of this END.

10.2 EL 5 Asset Protection-

Kevin McKnight presented the report on asset protection outlining some of the supporting actions to ensure appropriate asset protection.

Question posed regarding the sale of land in the alleyway behind Swan Valley Health Centre. Allan Bradley advised that this has not occurred yet.

Question raised regarding the regional preventative maintenance plan.

Rating:

The CEO is in partial compliance with this EL Policy.

10.3 EL-6 Treatment of Clients

Mavis Wood provided an overview of EL-6 for the Board's annual review. It was noted that the Accreditation Survey date in Item 6.2 was incorrect.

Rating:

The CEO is in partial compliance with this EL Policy.

10.4 EL-9 Communication/Support to the Board

Allan Bradley presented the EL 9 policy for the Board's annual review.

Rating:

The CEO is in full compliance with this EL policy.

10.5 Board Query Follow Up re E4 Asthma Stats

This item was discussed.

11. INFORMATION REQUESTED BY THE BOARD:

11.1 Ownership/Stakeholder Communication:

Lynda Mann asked for comments on today's luncheon meeting with representatives from the Swan River area. Board members noted the positive presentations and good discussion.

11.2 Finance Committee Report:

Doreen Stammen reported that the finance committee met earlier that morning. An update on capital projects in the region was reviewed. In addition, Kevin McKnight provided an overview of the financial position stating the year-end deficit was projected at \$1,717,808.00 million. A letter from Manitoba Health advised that the "in globe" funding for PRHA had been increased for 2008/09 and that the Region should be receiving its actual funding amounts in the near future. The next meeting of the Finance Committee will be in Barrows at 10 am on May 26/08.

11.3 Program and Planning Committee Report:

The draft minutes of the April 7/08 meeting were included in today's package. The Committee agreed to meet following the Leadership and Partnership meeting on May 12/08. The Annual General Meeting in Swan River in November needs to be discussed further.

11.4 Community Relations Committee Report:

Nothing to report at this time. The next advisory council meetings are on May 15th.

11.5 Chair Report:

Lynda Mann provide a verbal report on correspondence she had received and activities of the Chair.

11.6 Executive Management Committee Report:

Allan Bradley provided a verbal report on the following items:

- Dauphin Regional Health Centre Temporary Suspension of Special Care Unit Services
- Dauphin Regional Health Centre Revitalization
- RN recruitment and retention and nursing education delivery challenges in rural and northern Manitoba.
- Boil water advisory lifted in Camperville.
- The move to the new Community Health Services Building in Dauphin.
- Information on the Primary Caregiver Tax Credit (commencing in 2009).
- Financial position: The projected deficit has decreased from \$2,096,000 to \$1,717,827.
- Ste. Rose Hospital computer network wiring upgrades.
- Recruitment efforts within the PRHA.
- Specialized equipment approvals from Manitoba Health.
- Manitoba Nurses Union (MNU) general wage increase of 4.8% in the first year and 5.2% in the second year.
- Workplace Wellness initiatives.

11.7 Minutes of Advisory Councils:

No meetings were held.

12. INFORMATION:

Lynda Mann noted the “Nice” to Know Items/Information Requested by the Board.

- 12.1 Media Clippings
- 12.2 Board Luncheon Meeting Letters of Invitation
- 12.3 Board Follow Up Correspondence re Camperville Luncheon Meeting
- 12.4 Letters from Minister of Health re Board Members
- 12.5 Letter from Auditor General to Chairperson
- 12.6 Board Leadership Newsletters
- 12.7 Letter of Appreciation to Managers

13. IN-CAMERA ITEMS:

None.

14. SELF EVALUATION:

14.1 Monthly Evaluation Form GP-3 Attachment:

Form to be filled out and returned at the end of the meeting.

14.2 Round Table Comments:

- Good meeting.
- Welcome to new Board members.
- Commend staff- very understandable presentations.
- Good job by Chair to keep meeting on schedule.
- Very informative. Lots of learning to do.
- Thanks to all former Board members for making the new members feel welcome.
- Media release on PCH/First Nations – nice to see.
- Impressed with community involvement.

15. UPCOMING MEETINGS:

- 15.1 April 30 and May 1/08 Provincial Board Orientation Session –Winnipeg.
- 15.2 May 12/08 Leadership and Partnership Committee meeting – Dauphin.

- 15.3 May 25/08 Special Meeting of the Board – Swan River.
15.4 May 26/08 Regular Board meeting – Barrows.

16. STIPEND AMOUNT FOR MEETINGS:

- Full Day.

17. ADJOURNMENT:

The meeting was adjourned at 4:02 p.m.

MOTION 08 –009

John Tichon/Doreen Stammen
That the meeting be adjourned.

CARRIED

Lynda Mann, Chair

Allan Bradley, Secretary