
BOARD MEETING FEBRUARY 25, 2008

CURLING RINK – WINNIPEGOSIS, MANITOBA

11:00 HOURS

Present: Lynda Mann - Chair, John Zaplitny, John Tichon, Gerald Shewchuk, Barry Chalmers, Doreen Stammen, Anne Lacquette, Heather Morden, Paul Overgaard, Paul Freed, Rowena Powell.

Excused: Dorothy Connolly

Absent:

Regrets:

Staff: Allan Bradley, Brenda Slobozian, Mavis Wood, Blaine Kraushaar (Recorder)

1. CALL TO ORDER:

Lynda Mann called the Board meeting to order at 11:00 am.

2. ADOPTION OF AGENDA:

Additions:

- Move item 8.2 to 13.1 (in-Camera)
- Delete item 6.5. Covered under 5.1

MOTION 07- 098

Paul Freed/Paul Overgaard

That the Agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES:

3.1 Minutes of Regular Meeting February 4, 2008

MOTION 07-099

John Tichon/Gerald Shewchuk

That the Minutes of the February 25, 2008 Regular Board meeting be adopted as circulated.

CARRIED

3.2 Minutes of In Camera Meeting February 4, 2008

MOTION 07-100

Doreen Stammen/Heather Morden

That the In Camera Minutes of the February 4, 2008 Board meeting be adopted as circulated.

CARRIED

4. ITEMS FOR REVIEW:

None.

5. ITEMS FOR DECISION

Revisions to GP 8 were proposed and reviewed.

MOTION 07-101

John Zaplitny/Doreen Stammen

That the proposed revisions to GP 8 be accepted and approved.

CARRIED

6. GOVERNANCE PROCESS:

6.1 GP-3 Governance Style (monthly)-

The Board reviewed the evaluation summary of the Board's meeting on February 4, 2008 in Dauphin.

6.2 GP-7 Board Committee Expenses

Lynda Mann presented Governance Policy 7 for the Board's annual review.

Rating: The GP has been fully achieved.

6.3 GP-9 Board/Committee/ Expenses-

Doreen Stammen reported that the Finance Committee had met earlier and had reviewed the Director and CEO expense claims and recommended them for approval.

MOTION 07-102

Doreen Stammen/Paul Overgaard

That the Board approve the Directors' and CEO's expense claims for payment.

CARRIED

6.4 Quarterly Board Attendance Report-

Lynda Mann noted that the percentages don't add up correctly in a couple of cases. Allan will double-check the numbers.

6.5 Follow up to Board Query re:GP-8

Covered in 5.1.

7. Other:

None.

8. BOARD EDUCATION:

8.1 Wayne Heide- Office of Rural and Northern Health Presentation-

Mr. Wayne Heide, Administrative Director of the Office of Rural and Northern Health (ORNH), made a presentation to the Board. The presentation focused on ORNH initiatives and some of the organization's future plans. Some of the highlights of the presentation included:

- o Path Finding Services- Although the ORNH assists with Job Shadowing and Summer Placement Programs, consistent information from RHAs is required regarding new hires to help in future career tracking;
- o Key events- The PRHA partners with the ORNH in initiatives like Rural Week (May), Residents' Retreat (September), Residents' Job Fair (February);
- o Key projects- ORNH and PRHA have partnered in the past to work on Student Practicum Placements in Parkland. As well, PRHA has participated in the "Home for the Summer" Program during the past two years. In 2006, one student (pharmacy) participated while in 2007 2 students (pharmacy and medicine) participated.

Mr. Heide expressed interest in continuing to foster successful partnerships and programs within Parkland Region.

8.2 Trish Sherrer- Health Services Report.

Moved to 13. 1(In camera.)

8.3 Health Council of Canada Publication – “Health Care Renewal in Canada: Measuring Up?”:
Deferred to next meeting.

9. ITEMS REQUIRING BOARD APPROVAL:

9.1 Motion to excuse Board member-

MOTION 07-103

Paul Freed/Gerald Shewchuk.

That the Board approve excusing Dot Connolly for the meetings from January to March 2008.

CARRIED

10. MONITORING:

10.1 E-4 Healthy physical and social environments-

Brenda Slobozian and Mavis Wood reviewed the monitoring report on Healthy physical and social environments. The indicators reviewed in this report were:

- o Hospital Utilization due to respiratory disease;
- o Asthma- Hospitalization rates, Physician visit rates;
- o Number of cases of food and waterborne illness;
- o Number of cases of reportable environment-related communicable disease;
- o Kilograms of sharps/biomedical waste incinerated/year;
- o Number of needle stick injuries/ year.

Rating:

Reasonable progress is being made toward the ultimate achievement of most of this END.

However, unclear data has been presented on information relating to asthma in the Region. Therefore, the Board requires the following: Additional information regarding asthma rates. The Board will receive a report from EMC on the subject at the April 2008 meeting.

Comments:

- Why are the West District Asthma rates so high?
- Can any of these numbers be attributed to seasonal effects?
- Large percentage of Pine trees/Poplar trees in our Region. Are there correlations there?
- Any information regarding Radon Gas in Region?

10.2 EL 6 Treatment of Clients-

Allan Bradley requested the Executive Limitation 6, regarding treatment of clients, be deferred. It will be presented as a semi-annual report in future.

10.3 EL-13 Partnerships

Allan Bradley presented the EL 13 report regarding Partnerships for the Board’s annual review. It was suggested that North Parkland Healthy Child Coalition be added beside South Parkland.

Rating:

The CEO is in full compliance with this EL policy.

10.4 EL-14 Consultation in changes-

Allan Bradley presented the EL policy regarding consultation in changes.

Rating:

The CEO is in full compliance with this EL policy.

10.5 EL-4 Financial Condition (Quarterly Report to December 31)

Allan Bradley presented the EL 4 quarterly report. There were questions regarding the follow-up from the Finance Committee's meeting with the Minister of Health. Lynda Mann indicated an additional letter to the Minister had been written requesting feedback from the meeting in November 2007.

Rating: The CEO is in full compliance with this EL policy.

10.6 Follow-up to Board Query Re E-2

The process for new communities wishing to request and receive funding for Resource Councils was outlined.

10.7 Follow-up to Board Query Re EL-12

An outline from the PRHA Information Technology Department, regarding future plans for finance and patient records systems, was reviewed.

11. INFORMATION REQUESTED BY THE BOARD:

11.1 Ownership/Stakeholder Communication:

Lynda Mann asked for comments on today's luncheon meeting with representatives from the Winnipegosis area.

Board members were pleased with the comments from representatives, especially the youth student council members. It was acknowledged that in the Board follow-up letter, additional information be included regarding Seniors Resource Councils and associated programs like congregate meals.

11.2 Finance Committee Report:

Doreen Stammen reported that the finance committee met the morning of February 25th. An update on capital projects in the region was reviewed. The year-end deficit was projected at \$1.84-million.

Two briefing notes were prepared for the Committee regarding borrowing for expenditures on Specialized Equipment for the DRHC as well as Information Technology projects specific to Swan Valley Health Centre.

Allan Bradley deferred the follow-up query (in 11. 2) comparing cost savings associated with renting space as opposed to the new costs incurred at Dauphin Community Health Services Building.

MOTION 07-104

Doreen Stammen/ John Zaplitny

That the Board approve the recommendation to borrow \$312, 330 for Specialized Equipment purchases at Dauphin Regional Health Centre.

CARRIED

MOTION 07-105

Doreen Stammen/ John Zaplitny

That the Board approve the recommendation to borrow \$ 557,487 for Information Technology projects related to Swan Valley Health Centre.

CARRIED

11.3 Program and Planning Committee Report:

Draft minutes of February 19 meeting were discussed. Heather Morden stated that there were presentations on the fiduciary responsibility of Board members as well as the PRHA's five-year Human Resources strategy.

The next Annual General Meeting of the PRHA will be held in Swan River. The guest speaker should be changed up so as to include someone other than a member of the legislative assembly.

The next Leadership and Partnership meeting is scheduled for March 10/08 and the Committee will be looking at the results of the Accreditation Survey as well as terms of reference for the Committee itself.

11.4 Community Relations Committee Report:

Draft minutes of February 19 minutes were circulated. John Zaplitny reported that the topic of Advisory Councils dominated discussions. In order to keep the Advisory Councils functioning over the next six months, Executive Management Committee (EMC), in conjunction with Councils, will look to provide guidance in preparing presentations to augment Councils' current agendas. However, EMC will begin to prepare a proposal for the Board's consideration during the next six months that can revitalize and refocus the work of the Regional Advisory Councils.

In regards to the PRHA Volunteer Service Awards, the criteria will remain the same in 2008. Community Relations Coordinator Blaine Kraushaar, along with Board members, will think of ways to increase the number of nominations received.

Deadlines for the Provincial Volunteer Awards were looming. The Committee recommends re-submitting nominations from 2007 for this year's awards.

The next Community Relations meeting will be held by teleconference by the call of the Chair (Gerald Shewchuk).

MOTION 07-106

John Zaplitny/Rowena Powell

That the Board endorse the nominations of Bob Curle and Eve Baptiste for the Premier's Volunteer Service Awards in 2008.

CARRIED

11.5 Chair Report:

Lynda Mann reported that the Deputy Minister of Health made a presentation at the last Council of Chairs regarding budget preparations for 2008/2009.

There will be a provincial governance education sessions for Board members on April 10 & 11th. As well, the board education sessions for new members will be held in June 2008.

There was a presentation on the provincial RHA review which was just released. It contained 35 recommendations that the Ministry of Health will review and act upon. PRHA Board members are asked to thoroughly read the report and recommendations and the topic will be put back on the agenda at a later date.

11.6 Executive Management Committee Report:

Allan Bradley highlighted some of the main points in the Executive Management Committee Report.

11.7 Executive Committee

The draft minutes of the February Executive Committee were included in today's package.

11.8 Minutes of Advisory Councils:
None available.

12. INFORMATION:

Lynda Mann noted the “Nice” to Know Items/Information Requested by the Board.

- 12.1 Media Clippings.
- 12.2 Board Luncheon Meeting Letters of Invitation.
- 12.3 Board Follow Up Correspondence re Dauphin Luncheon Meeting
- 12.4 Board planning session summary

MOTION 07-107

Heather Morden/John Tichon

That the meeting convene in-camera.

CARRIED

13. IN-CAMERA ITEMS:

- 13.1 Trish Sherrer Health Services Report
- 13.2 MNU negotiations
- 13.3 Revitalization of Dauphin Regional Health Centre
- 13.4 Travel Health Services

MOTION 07-108

John Tichon/Barry Chalmers

That the meeting reconvene out of camera.

CARRIED

14. SELF EVALUATION:

14.1 Monthly Evaluation Form GP-3 Attachment:

Form to be filled out and returned at the end of the meeting.

14.2 Round Table Comments:

- Good meeting- enjoyed information.
- Winnipegosis very positive community. As a community, are proactive on where they are going.
- Like the 11 a.m. start.
- Pleased with the education components around today’s meeting.

15. UPCOMING MEETINGS:

- 15.1 Provincial Board Education Session-
- 15.2 Next Regular Board Meeting, March 31 in Camperville at 11:00 am. Finance Committee will meet at 10:00 am that morning.

16. STIPEND AMOUNT FOR MEETINGS:

- Full Day.

17. ADJOURNMENT:

The meeting was adjourned at 4:30 p.m.

MOTION 07 –109

Barry Chalmers/Anne Lacquette

That the meeting be adjourned.

CARRIED

Lynda Mann, Chair

Allan Bradley, Secretary