
BOARD MEETING MAY 26, 2008

BARROWS COMMUNITY HALL – BARROWS, MANITOBA

11:00 HOURS

Present: Lynda Mann - Chairperson, John Tichon, Gerald Shewchuk, Barry Chalmers, Doreen Stammen, Anne Lacquette, Paul Overgaard, Paul Freed, Rowena Powell, Sharon Basaraba, Pat Delaurier, Beverly Clearsky, Mary Hudyma, Robert Hanson

Excused:

Absent:

Regrets:

Staff: Allan Bradley, Brenda Slobozian, Mavis Wood, Kevin McKnight, Blaine Kraushaar, Karen Vendramin (Recorder)

1. CALL TO ORDER:

Lynda Mann called the Board meeting to order at 11:07 am.

2. ADOPTION OF AGENDA:

Additions:

- 9.2 Attendance at National Health Care Leadership Conference
- 13.1 DRHC

MOTION 08– 010

Mary Hudyma/Paul Overgaard

That the Agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES:

3.1 Minutes of Regular Meeting April 28, 2008

Amendments:

- In item 9.1 Add “Basaraba” following Sharon.

MOTION 08-011

Paul Overgaard/John Tichon

That the Minutes of the April 28, 2008 Regular Board meeting be adopted as amended.

CARRIED

4. ITEMS FOR REVIEW:

None.

5. ITEMS FOR DECISION:

None.

6. GOVERNANCE PROCESS:

6.1 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the April 28, 2008 meeting in Swan River. Members were reminded to make note of what needs improvement if they assign a rating that indicates improvement is needed on a particular item.

6.2 GP-6 Quarterly Board Attendance Report

Lynda Mann noted that every three months, the Board is presented with an update on Board attendance. This item is for information only.

Discussion ensued as to the 70% attendance rule. There were questions relative to providing clarity on the interpretation of the policy as well as differing opinions regarding potential changes. However, it was noted that this is a Provincial policy. It was noted that the Board has always been and will continue to be fair in the in interpretation of the policy.

6.3 GP-9 Board Committee Expenses

Doreen Stammen noted that the committee had reviewed the Directors and CEO expense claims at the Finance Committee meeting last evening and recommended them to the Board for approval.

MOTION 08-012

Doreen Stammen/Paul Freed

That the Board approve the Directors and CEO expense claims.

CARRIED

6.4 GP-9 Board Committee Expenses and GP 12 Cost of Governance

Lynda Mann led the Board through a review of GP 9 and GP 12 as part of the Board's annual review of its policies.

Members discussed what expenses were claimable for the meetings attended and the suggestion was made that the determination for the amount of the stipend could be made at the Board meeting.

In order to ensure consistency, it was suggested that there be a change to the wording of GP 9. Item 6 and 6.2: Change from "Finance and Capital Planning Committee" to "Finance and Audit Committee".

MOTION 08-013

Doreen Stammen/Rowena Powell

That the Board approve a wording change to GP 9 to reflect the wording "Finance and Audit Committee" instead of "Finance and Capital Planning Committee".

CARRIED

In addition to the annual review of the policies, a summary of the various educational opportunities over the past year were provided to the Board as well as a listing costs for the past year for the Board for the following items:

- Stipends
- Benefits
- Supplies
- Travel
- Meeting expenses
- Advertising, and
- Registrations.

Rating: Reasonable Progress

6.5 GP-10 Code of Conduct

Lynda Mann reviewed this policy with the Board. A wording change was proposed for item 5. The suggestion was to add " and except as otherwise described by the Board in monitoring CEO performance."

MOTION 08-014

Anne Lacquette/Robert Hanson

That the Board approve adding “and except as otherwise described by the Board in monitoring CEO performance” to GP 10.

CARRIED

Rating: Fully achieved.

6.6 GP-11 Conflict of Interest

Lynda Mann presented the policy for review, noting that it had recently been reviewed at the Board Orientation session.

Rating: Fully achieved.

7. OTHER:

None.

8. BOARD EDUCATION:

None.

9. ITEMS REQUIRING BOARD APPROVAL:

9.1 Health Plan Submission

Lynda Mann asked the Board for feedback on yesterday’s special meeting to review the Health Plan submission to Manitoba Health for 2009/10.

Members acknowledged that it was an informative session, with understandable presentations. Appreciation was expressed to those who did the presentations and for all of the work by staff to prepare the submission.

MOTION 08-015

John Tichon/Paul Freed

That the Board approve the 2009/10 Health Plan Submission to Manitoba Health.

CARRIED

9.2 Attendance at the National Healthcare Leadership Conference

Lynda Mann asked the Board to consider sending another representative to the conference in Saskatoon due to the close proximity to our Region.

Doreen Stammen agreed to attend the conference.

MOTION 08-016

Rowena Powell/Anne Lacquette

That the Board approve out of Region travel expenses for Doreen Stammen to attend the National Healthcare Leadership Conference in Saskatoon.

CARRIED

10. MONITORING:

10.1 Timely Access

Mavis Wood and Brenda Slobozian presented data on the following indicators:

- Emergency Medical Services (EMS) time on route to time of arrival.
- Wait time by program/service for:
 - Home Care Services

- CT and Ultrasound Services
- Long Term Care
- Psychiatry
- % of hospital utilization (Parkland residents) accessed in Region.
- Access to Telehealth – by service
- % of physicians accepting new patients (by community)
- Adult Mental Health clients satisfaction with timely access to Mental Health Services

Rating:

Reasonable progress is being made toward the ultimate achievement of this END.

10.2 Follow Up Board Query re Asthma Rates-

Deferred until September.

10.3 EL-4 Financial Condition Quarterly Report to March 31/08

Kevin McKnight provided the financial report to March 31/08 noting a projected year-end deficit of \$1.7 million.

Rating:

The CEO is in full compliance with this EL policy.

10.4 EL-16 Health Planning

Allan Bradley presented the report on Health Planning.

Rating:

The CEO is in full compliance with this EL policy.

10.5 EI-17 Staff Credentialing and Licensing

Deferred to next month.

11. INFORMATION REQUESTED BY THE BOARD:

11.1 Ownership/Stakeholder Communication:

Lynda Mann asked for comments on today's luncheon meeting with representatives from the Barrows area. Comments included:

- "Informative, awestruck, really marvelous!"
- "Optimism was impressive; there is a real pride in this community."
- "Excellent work going on in the school with all of the programs."
- "Impressed with the number of programs in the school division and communities."
- "They were appreciative of the RHA services."
- "Great turnout and responses."

11.2 Finance Committee Report:

Doreen Stammen reported that the Committee had met last night following the Special Board meeting and noted that:

- Kevin McKnight had presented the financial report.
- The Director's and CEO expense claims were reviewed and recommended to the Board for approval.
- The Committee reviewed the Capital Projects underway in the Region.
- The Committee discussed setting a follow up meeting with the MLAs.

In addition, the Committee also discussed meeting with the Auditors. The Committee recommended to the Board that the Finance and Audit Committee meet with the Auditors on June 23/08 prior to the Board meeting. Kevin McKnight would then bring a report to the Board at the June Board meeting.

11.3 Program and Planning Committee Report:

The Program and Planning Committee met on May 12/08 and confirmed the arrangements for the Special Board meeting in May. Discussion also took place regarding the November Board Education session. Suggestions for that agenda included

- Information on the Region's Green Plan
- Health Promotion and Healthy Living Strategies for the Community and Staff.

Rowena Powell also reported on the May 12/08 Leadership and Partnership Committee meeting. Items discussed included:

- Review of the Quarterly Patient Safety Report
- Policy Review
- Draft Terms of Reference for the Leadership and Partnership Committee.
- RHA Review.

The next meeting of the Program and Planning Committee will be in September.

11.4 Community Relations Committee Report:

Gerald Shewchuk reported that the Community Relations Committee had met via Teleconference on May 22/08. Gerald provided a summary of the Eastern and Western District Health Advisory Council meetings of May 15th. The next Regional Mental Health Advisory Council meeting is June 23/08.

Blaine Kraushaar reminded Board members that the deadline for the PRHA Volunteer Award nominations is June 15th. Board members were encouraged to nominate someone and/or encourage others to make a nomination.

The next Community Relations Committee meeting will take place in September.

11.5 Chair Report:

Lynda Mann circulated a copy of the program for the "Make a Difference Community Awards April 30/08" noting that Bob Curle had received the Lieutenant Governor's Award.

Lynda also circulated a Thank You note from Eve Baptiste, expressing her appreciation for the Board's nomination.

The Council of Chairs minutes from the March 13/08 meeting will be included in the next Board package.

11.6 Executive Management Committee Report:

Allan Bradley summarized the report that was included in today's package.

11.7 Minutes of Advisory Councils:

No minutes available at this time.

12. INFORMATION:

Lynda Mann noted the "Nice" to Know Items/Information Requested by the Board.

- 12.1 Media Clippings
- 12.2 Board Luncheon Meeting Letters of Invitation
- 12.3 Board Follow Up Correspondence re Swan River Luncheon Meeting
- 12.4 Letter of Appreciation from Client and Chairperson's Response.

- 12.5 Board Member Contact Information.
- 12.6 PRHA Board Committee Membership Listings- Final.
- 12.7 Board Annual Calendar of Events.
- 12.8 Articles re Boards/Board Members.
- 12.9 MCHP Summary Report “What Works? Linking Health Outcomes with Promising Programs and Policies.

MOTION 08-017

Paul Freed/John Tichon

That the meeting convene in camera.

CARRIED

13. IN-CAMERA ITEMS:

- 13.1 DRHC

MOTION 08-018

Gerald Shewchuk/Mary Hudyma

That the meeting re-convene out of camera.

CARRIED

14. SELF EVALUATION:

- 14.1 Monthly Evaluation Form GP-3 Attachment:

Form to be filled out and returned at the end of the meeting.

- 14.2 Round Table Comments:

- Very much appreciated today’s meeting. Good to see so many come out from the Community.
- Thank you to senior staff. Good meeting.
- Good to hear about activities Barrows. Want to take these initiatives to other communities.
- Good turnout.
- Very impressive noon hour presentations. Good Health Plan presentation.
- Good community participation.
- Good session last night on Health Plan.
- We need to promote Barrows as a model for other communities.
- Encourage new members to ask questions and trust that they are getting accustomed to the Board.

15. UPCOMING MEETINGS:

- 15.1 June 23/08 Regular Board meeting – St. Viator’s, Dauphin.

16. STIPEND AMOUNT FOR MEETINGS:

- Full Day- May 26/07
- Half Day- May 25/08

17. ADJOURNMENT:

The meeting was adjourned at 4:05 pm.

MOTION 08 –019

Robert Hanson/Pat Delaurier

That the meeting be adjourned.

CARRIED

Lynda Mann, Chair

Allan Bradley, Secretary