

BOARD MEETING AUGUST 25, 2008
COMMUNITY HALL – DUCK BAY, MANITOBA
11:00 HOURS

Present: Lynda Mann - Chairperson, John Tichon, Gerald Shewchuk, Barry Chalmers, Doreen Stammen, Paul Overgaard, Rowena Powell, Sharon Basaraba, Pat Delaurier, Mary Hudyma, Robert Hanson, Paul Freed

Excused:

Absent:

Regrets: Beverly Clearsky, Anne Lacquette

Staff: Allan Bradley, Brenda Slobozian, Mavis Wood, Kevin McKnight, Blaine Kraushaar, Karen Vendramin (Recorder)

1. CALL TO ORDER:

Lynda Mann called the Board meeting to order at 11:15 am and welcomed all members back from summer vacation.

2. ADOPTION OF AGENDA:

Additions:

- 13.1 Board Update – Operational Issues

MOTION 08– 032

Doreen Stammen/Robert Hanson

That the Agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES:

3.1 Minutes of Regular Meeting June 23, 2008

Amendments: Page 3, Item 9, last paragraph should read "... the Finance/Audit Committee will meet with the a representative from the office of the Provincial Auditor General in January or February 2009 to review and discuss the service plan for next year's audit."

MOTION 08-033

Paul Overgaard/Rowena Powell

That the Minutes of the June 23, 2008 Regular Board meeting be adopted as amended.

CARRIED

3.2 Minutes of In Camera Meeting June 23, 2008

MOTION 08-034

Mary Hudyma/Patricia Delaurier

That the Minutes of the June 23, 2008 In Camera Board meeting be adopted as circulated.

CARRIED

4. ITEMS FOR REVIEW:

None.

5. ITEMS FOR DECISION:

None.

6. GOVERNANCE PROCESS:

6.1 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the June 23, 2008 meeting in Dauphin. Members were reminded to add a comment if they assign a rating of needs improvement.

6.2 GP-9 Board Committee Expenses

Doreen Stammen noted that the Committee had reviewed the Directors and CEO expense claims at the Finance Committee meeting and recommended them to the Board for approval.

MOTION 08-035

Doreen Stammen/Barry Chalmers

That the Board approve the Directors and CEO expense claims.

CARRIED

6.3 GP-13 Board Linkage to Community

Lynda Mann led the Board through its annual review of this governance policy. Discussion ensued regarding the Community's perception of the Board representing the Region as a whole. It was suggested that one way of strengthening the link between Community and the Board is through Advisory Councils.

Rating: Rating: Reasonable Progress

6.4 GP-14 Board Linkage with Other Organizations

Lynda Mann led the Board through its annual review of this governance policy. Discussion ensued and concerns were voiced regarding Manitoba Health's communication process with the Boards that they appoint.

Rating: The Board rated its own performance as Fully Achieved.

7. OTHER:

None.

8. BOARD EDUCATION:

8.1 Presentation on PRHA Mental Health Services for the Elderly

Dan Knight, Clinical Services Manager for the Parkland Regional Health Authority provided a brief history of the Mental Health Program in this Region noting that Parkland's program is among the best. He also provided a number of statistics on the age of Parkland area residents. The recruitment and retention of Psychiatric Nurses is a challenge and of the 5 Mental Health Resource Coordinator positions in Parkland, 4 are currently vacant.

9. ITEMS REQUIRING BOARD APPROVAL:

9.1 Borrowing Resolutions

Doreen Stammen reported that the Finance/Audit Committee had reviewed the following borrowing resolutions earlier at the Finance Committee meeting and recommended them to the Board for approval. It was noted that funding for these projects is provided by Manitoba Health and that the lines of credit are established to cover the project costs until funding has been received by the PRHA.

MOTION 08-036

Paul Overgaard/Patricia Delaurier

That the Board approve increasing the line of credit from \$550,000 to \$595,979.11 for the Swan River Personal Care Home Elevator Project #1653.

CARRIED

MOTION 08-037

Paul Overgaard/Paul Freed

That the Board approve establishing a line of credit in the amount of \$1,485,000 for the Ste. Rose General Hospital Asbestos Abatement Project #2124.

CARRIED

MOTION 08-038

Paul Overgaard/Gerald Shewchuk

That the Board approve establishing a line of credit in the amount of \$208,625 for the Gilbert Plains PCH and Grandview Health Centre Roof Repair and Replacement Project #2223.

CARRIED

MOTION 08-039

Paul Overgaard/John Tichon

That the Board approve establishing a line of credit in the amount of \$172,869 for the 2007/08 Specialized Equipment.

CARRIED

10. MONITORING:

10.1 EL-4 Financial Condition (Quarterly Report to June 30/08)

The information in the Financial Report was highlighted. The projected year-end deficit is expected to be \$934,056 after anticipated funding from Manitoba Health for wage standardization increments over and above the funding of 2.5% included in our global funding.

Rating:

The CEO is in full compliance with this EL policy.

10.2 EL-6 Treatment of Clients – Year End Patient Safety Report

Mavis Wood and Brenda Slobozian presented the year-end data on:

- Falls (Acute, Long Term Care and Community settings)
- Incident Rates (Acute and Long Term Care)
- Medication Errors (Acute, Long Term Care and Community Health Services)
- Access/Waiting (CT/Cat Scan and Ultrasound)
- HIRS Near Miss (Acute, Long Term Care and Community Health Services)

The report noted, “The primary purpose of patient safety reporting is to learn from experience. It is important to note that reporting does not improve safety. The most important function of a reporting system is to the use the results of data analysis and investigation to formulate and disseminate recommendations for systems change.” (*WHO Draft Guidelines for Adverse Event Reporting and Learning Systems*)

10.2.1 Infection Rates Report

Mavis Wood presented the report on infection rates in Acute and Long Term Care in Parkland.

11. INFORMATION REQUESTED BY THE BOARD:

11.1 Ownership/Stakeholder Communication:

Lynda Mann asked for comments on today's luncheon meeting with representatives from the Duck Bay area. Discussion ensued and Board members asked what could be done to assist this community given the serious issues that were highlighted including drug abuse, suicide, poverty and the lack of activities for youth? Brenda Slobozian noted that we provide a number of services to this community and that the information presented today would be shared within those programs for consideration in their planning and would also be considered as the PRHA develops and implements its Aboriginal Health Strategy.

11.2 Finance Committee Report:

Doreen Stammen reported that the Committee had met earlier this morning and noted that:

- The Director's and CEO expense claims were reviewed.
- The Committee reviewed the Capital Projects underway in the Region.
- The Committee discussed topics for the meeting with the MLAs on October 18th in Dauphin.
- A number of borrowing resolutions were also discussed and reviewed.

The next Finance Committee meeting will take place in Swan River in September.

11.3 Program and Planning Committee Report:

The next meeting of the Program and Planning Committee will be on September 8/08 immediately following the Leadership and Partnership Committee meeting.

11.4 Community Relations Committee Report:

Gerald stated that the next Community Relations Committee meeting will take place in September.

11.5 Chair Report:

Lynda Mann noted that the minutes of the June Council of Chairs meeting were included in today's package.

The next Council of Chairs meeting is September 11/08.

11.6 Executive Management Committee Report:

Allan Bradley highlighted some of the items in today's report. Appreciation was expressed to him by the Board for the in-roads he has made in building and strengthening relationships and partnerships with various groups in the Region.

11.7 Minutes of Advisory Councils:

None available.

12. INFORMATION:

Lynda Mann noted the "Nice" to Know Items/Information Requested by the Board.

- 12.1 Media Clippings
- 12.2 Board Luncheon Meeting Letters of Invitation
- 12.3 Board Follow Up Correspondence re Dauphin Luncheon Meeting
- 12.4 Invitation to PRHA Employee Retirement and Long Service Banquet
- 12.5 Call for Judge J. M. George Memorial Award Nominations
- 12.6 Letters from Area Residents re Letter to Editor and Letters of Response from the PRHA CEO or Chairperson.
- 12.7 Resignation Acceptance Letters from Advisory Council Members.
- 12.8 Revised GP-2 (for insertion into Policy Binder).

MOTION 08-040

Robert Hanson/Rowena Powell

That the meeting convene in camera.

CARRIED

13. IN-CAMERA ITEMS:

13.1 Board Update-Operational Issues

MOTION 08-041

John Tichon/Mary Hudyma

That the meeting re-convene out of camera.

CARRIED

14. SELF EVALUATION:

14.1 Monthly Evaluation Form GP-3 Attachment:

Form to be filled out and returned at the end of the meeting.

14.2 Round Table Comments:

- “Good meeting – too bad there were not more community reps here today.”
- “Interesting to see the differences in like communities. Interesting to learn of playgrounds for the elderly in China.”
- “Very good meeting despite the lack of representatives. Today’s meeting provided us with a good picture of the despair in this community. The solution must come from within the community through the support of schools, etc.”
- “Good meeting. Many challenges in this community.”
- “Looking forward to seeing positive articles in the media, rather than just negative ones.”
- “Good Chairing.”
- “Would like to have heard of any positive things from the Council.”
- “Thanks to Lynda for an excellent job of Chairing the meeting.”
- “It is good for us to see the reality of this community”.

15. UPCOMING MEETINGS:

15.1 September 29/08 Regular Board meeting –Swan River.

16. STIPEND AMOUNT FOR MEETINGS:

- Full Day for today.

17. ADJOURNMENT:

The meeting was adjourned at 3:40 pm.

MOTION 08 –042

Lynda Mann

That the meeting be adjourned.

CARRIED

Lynda Mann, Chair

Allan Bradley, Secretary