

BOARD MEETING FEBRUARY 23, 2009

CHS BOARDROOM - DAUPHIN, MANITOBA

11:00 HOURS

Present: Lynda Mann - Chairperson, Gerald Shewchuk, Barry Chalmers (until 12:30), Rowena Powell, Sharon Basaraba, Pat Delaurier, Mary Hudyma, Robert Hanson, Anne Lacquette, Doreen Stammen, Paul Freed, John Tichon, Beverly Clearsky, Paul Overgaard, Cheryl Osborne – MB Health Liaison

Excused:

Regrets:

Absent:

Staff: Allan Bradley, Mavis Wood, Kevin McKnight, Blaine Kraushaar, Karen Vendramin (Recorder)

1. CALL TO ORDER:

Lynda Mann called the Board meeting to order at 11:00 am.

2. ADOPTION OF AGENDA:

Additions:

- 13. 1 Professional Development Leave Request

MOTION 08-181

Paul Overgaard/Robert Hanson

That the Agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES:

3.1 Minutes of Regular Meeting January 26, 2009

Amendments:

- Page 6, Item 11.5: Change “aboriginal” to “Métis”

MOTION 08-182

John Tichon/Paul Freed

That the Minutes of the January 26, 2009 Regular Board meeting be adopted as amended.

CARRIED

3.2 In Camera Minutes of January 26, 2009

Amendments:

- Spelling and grammatical errors were corrected.

MOTION 08-183

Patricia Delaurier/Mary Hudyma

That the January 26, 2009 In Camera Minutes be adopted as amended.

CARRIED

4. ITEMS FOR REVIEW:

None.

5. ITEMS FOR DECISION:

None.

6. GOVERNANCE PROCESS:

6.1 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the January 26, 2009 meeting in Swan River. Lynda Mann acknowledged the comments regarding the missed monitoring reports.

6.2 GP-7 Board Committee Principles

Lynda Mann led the Board through its annual review of GP-7.

Rating: Full compliance.

6.3 GP-9 Board Committee Expenses

Doreen Stammen reported that the Committee had reviewed the Directors and CEO expense claims at the Finance Committee meeting and recommended them to the Board for approval.

MOTION 08-184

Doreen Stammen/Sharon Basaraba

That the Board approve the Director's and CEO expense claims.

CARRIED

7. PRESENTATIONS:

None.

8. BOARD EDUCATION:

None

9. ITEMS REQUIRING BOARD APPROVAL:

9.1. Annual Board Calendar 2009/10

The draft annual calendar was circulated for Board review. Allan Bradley noted that the Community Relations Committee had met and reviewed the Ownership Linkage section and that alternate meeting locations were suggested.

MOTION 08-185

Doreen Stammen/Robert Hanson

That the Board approve the 2009/10 Annual Calendar as amended.

CARRIED

10. MONITORING:

10.1 E-2 Optimal Quality of Life

Mavis Wood presented the monitoring report to the Board. The indicators reported on were:

- Life Expectancy
- Self Rated Health
- Functional Health
- Self Rated Mental Health
- Life Stress
- Sense of Community Belonging
- Availability of Community Supports to Maintain Independence
 - Support Services to Seniors
 - Community Meal Programs for Elderly
 - Home Care
 - Psychosocial Rehabilitation

Rating: Reasonable Progress

Comments: "We should include information about our support of the congregate meal programs in the Annual Report."

10.2 E4 Healthy Physical and Social Environments

Mavis Wood and Kevin McKnight presented monitoring report E4 to the Board which reported on the following indicators:

- Number of Cases of Food and Waterborne Illness
- Number of Cases of Reportable Environment-Related Communicable Disease
- Kilograms of Sharps/Biomedical Waster Incinerated Per Year
- Number of Needle Stick Injuries Per Year.

Rating:

Reasonable Progress.

10.3 EL-4 Quarterly Financial Report

Kevin McKnight presented the Quarterly Financial Position Report to the Board as of December 31, 2008. He noted that the PRHA is projecting a year-end deficit of approximately \$270,000.

Rating:

Full compliance.

10.4 EL-13 Partnerships

Allan Bradley presented the report on the Partnerships policy which states, “The CEO shall develop appropriate partnerships to encourage community involvement and ownership in the Parkland Regional Health Authority’s activities and maximize efficiency and effectiveness in the use of public resources.”

Rating:

Partial compliance.

Comments: “There is a lot of excellent work being done in this area. Partnerships will improve with the redevelopment of the Advisory Councils.”

10.5 EL-14 Consultation in Changes

Allan Bradley led the Board through its annual review of this Board – CEO Relationship policy. The policy states, “The CEO shall not fail to ensure an adequate consultation process has been used before making major changes to levels of service.”

Rating:

Full compliance.

11. INFORMATION REQUESTED BY THE BOARD:

11.1 Ownership/Stakeholder Communication:

Lynda Mann asked for feedback on today’s luncheon meeting with representatives from the Dauphin area.

Board members noted that the today’s speakers were good examples of partnerships occurring in Dauphin. Members also expressed appreciation for hearing about the DART (Dauphin At-Risk Teens) Program and for representation from MLA Struthers’s office.

11.2 Finance Committee Report:

Doreen Stammen reported that the Committee had met earlier this morning and noted that:

- The Director’s and CEO expense claims were reviewed.
- The Committee reviewed the Capital Projects underway in the Region.

- Correspondence was reviewed from the Auditor General's Office regarding the 2008/09 Audited Financial Report.
- The Audit Service Plan was reviewed with a representative from Myers Norris Penny.
- Discussion regarding additional funding and accelerated funding for projects also occurred.

CARRIED

The next Finance Committee meeting will take place on March 30, 2009 in Benito.

11.3 Program and Planning Committee Report:

Rowena Powell noted that the Committee had met on February 9/09. The main items of discussion included:

- New tracking tools
- New Board member orientation session
- Education Items for 2009/10 Board Calendar.

The next meeting of the Program and Planning Committee will be on March 16/09 at 9:00 am via Teleconference.

The next meeting of the Leadership and Partnership Committee will be on April 6/09 at 10:00 am in Dauphin.

11.4 Community Relations Committee Report:

The draft minutes of the February 20/09 Meeting were included in today's package and Gerald Shewchuk reviewed them with the Board.

A working document on Advisory Council Redevelopment was circulated for Board member review and discussion. Blaine Kraushaar and Allan Bradley referred to items in the document. It was noted that the Community Relations Committee will continue with the "outstanding questions" section at their next meeting.

Next meeting: TBA.

11.5 Chair Report:

Lynda Mann reported on an Early Learning's initiative meeting and dinner that she had attended in Swan River. The purpose of the meeting was to provide initial information on the efforts of this group to provide earlier education opportunities for children in the Swan River area. Lynda also provided a graph showing the sensitive periods in early brain development of children up to 7 years of age for the following:

- Numbers
- Peer social skills
- Symbol
- Language
- Habitual ways of responding
- Emotional control
- Vision and Hearing.

Lynda Mann also provided a copy of the book, "Confidence at the Board Table" for Board members to borrow.

Lynda also shared an email from Manitoba Health that was sent to all Board Chairs regarding the freeze on CEO salaries. Discussion ensued. Lynda will take the Board's concerns to the Council of Chairs.

11.6 Executive Management Committee Report:

Allan Bradley highlighted some of the items in today's report.

11.7 Minutes of Advisory Councils:

None.

12. INFORMATION:

Lynda Mann noted the "Nice" to Know Items/Information Requested by the Board.

- 12.1 Media Clippings.
- 12.2 Board Luncheon Meeting Letter of Invitation.
- 12.3 Board Follow Up Correspondence re Swan River Luncheon Meeting.
- 12.4 Revised GP-15 for Insertion into Board Policy Binders.

MOTION 08-186

Anne Lacquette/Paul Freed

That the meeting convene in camera.

CARRIED

13. IN-CAMERA ITEMS:

- 13.1 Professional Development Leave Request

MOTION 08-187

Paul Freed/Robert Hanson

That the meeting re-convene out of camera.

CARRIED

MOTION 08-188

Gerald Shewchuk/Robert Hanson

That the Board approve the CEO's paid education leave for March 9 and 10/09.

CARRIED

14. SELF EVALUATION:

14.1 Monthly Evaluation Form GP-3 Attachment:

Form to be filled out and returned at the end of the meeting.

14.2 Round Table Comments:

Comments included:

- Great guest conversation at noon.
- Very informative.
- Meeting moved along well.
- Looking forward to revitalized Advisory Councils.
- Thanks to Maggie Campbell, Brenda, and Community Relations Committee for their work in developing the Advisory Council Redevelopment working document.
- Paperless Board Packages were brought up and Board members indicated interest.
- Anne Lacquette noted that she might not be at the next Board meeting (which would also be her last Board meeting). She stated that she has enjoyed her 6 years on the PRHA Board.

MOTION 08-189

Sharon Basaraba/Paul Overgaard

That the Board excuse Bev Clearsky from the March 30/09 Board meeting.

CARRIED

15. UPCOMING MEETINGS:

- 15.1 Executive Committee meeting – March 3/09 at 10:00 am Via Teleconference.
- 15.2 Program and Planning Committee meeting March 16/09 at 9:00 am via Teleconference.
- 15.3 Next Regular Board Meeting March 30, 2009 – Benito.
- 15.4 Leadership and Partnership Committee Meeting – April 6/09 at 10:00 am in Dauphin.
- 15.5 Board Orientation Session – April 17 and 18/09 in Dauphin.

16. STIPEND AMOUNT FOR MEETINGS:

- 2 hours for Community Relations Committee meeting
- 1 hour for Program and Planning Committee meeting
- Full Day for today.

**17. ADJOURNMENT:
MOTION 08 –190**

Paul Overgaard/Robert Hanson
That the meeting be adjourned.
Carried.

Lynda Mann, Chair

Allan Bradley, Secretary