

BOARD MEETING JUNE 22, 2009
COMMUNITY HEALTH SERVICES BUILDING
BOARDROOM A/B - DAUPHIN, MANITOBA
11:00 HOURS

Present: Mary Hudyma - Chairperson, Gerald Shewchuk, Rowena Powell, Sharon Basaraba, Pat Delaurier, Robert Hanson, Doreen Stammen, John Tichon, Paul Overgaard, Harry Showdra, Paul Freed, Monica Black, Jason Tomski, Beverly Clearsky

Excused:

Regrets: Cheryl Osborne – MB Health Liaison

Absent:

Staff: Allan Bradley, Mavis Wood, Kevin McKnight, Brenda Slobozian, Blaine Kraushaar, Dr. Scott Kish (until noon), Karen Vendramin (Recorder)

1. CALL TO ORDER:

Mary Hudyma called the Board meeting to order at 11:00 am. Mary noted that Cheryl Osborne had sent her regrets for today's meeting as she had work commitments elsewhere today.

2. ADOPTION OF AGENDA:

Amendments:

- 7.1 VP Medical Presentation
- Items 10.1 and 10.2 Deferred until August meeting.

MOTION 09-022

Robert Hanson/Bev Clearsky

That the Agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES:

3.1 Minutes of Regular Meeting May 25, 2009

Amendments:

- Item 3.2 Should read seconded by "Rowena Powell"
- Item 11.3 Spelling error corrected.

MOTION 09-023

Harry Showdra/Gerald Shewchuk

That the Minutes of the May 25, 2009 Regular Board meeting be adopted as amended.

CARRIED

3.2 In Camera Minutes of May 25, 2009 Meeting

MOTION 09-024

Paul Overgaard/John Tichon

That the Minutes of the May 25, 2009 In Camera Board meeting be adopted as circulated.

CARRIED

4. ITEMS FOR REVIEW:

None.

5. ITEMS FOR DECISION:

None.

6. GOVERNANCE PROCESS:

6.1 GP-2 PRHA Value Statements

Mary Hudyma led the Board through its annual review of GP-2. The PRHA's Value Statements include: Trust, Fairness, Dignity, Stewardship and Excellence.

Rating: Reasonable progress is being made toward the ultimate achievement of this GP.

6.2 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the May 25, 2009 meeting in Pine River. Mary noted the Board's appreciation for Cheryl Osborne's presentation as noted in the comments provided.

6.3 GP-9 Board/Committee Expenses

Doreen Stammen reported that the Committee had reviewed the Directors and CEO expense claims at the Finance Committee meeting and recommended them to the Board for approval.

MOTION 09-025

Doreen Stammen/Paul Overgaard

That the Board approve the Director's and CEO expense claims.

CARRIED

7. PRESENTATIONS:

7.1 VP Medical – Current Developments in Medical Services

Dr. Scott Kish provided an update to the Board on the work of the VP Medical during the past few months. Dr. Kish noted that there has been considerable effort to revitalize the Regional Medical Staff Committee. The Committee's priorities have been updating the Medical Staff Bylaws and working on processes for Performance Reviews for Medical Staff. The revised By Laws will be presented to the Board for approval at the August Board meeting.

Dr. Kish noted that his term as VP Medical will be complete in mid July and he stated that he would be taking on the role of Chief of Staff at the Dauphin Regional Health Centre following that.

8. BOARD EDUCATION:

8.1 Feedback from National Health Care Conference.

Mary Hudyma provided detail on the various sessions she attended at the National Health Care Conference.

9. ITEMS REQUIRING BOARD APPROVAL:

9.1 Motion to Approve the 09/10 Health Plan

Mary Hudyma noted that the Board met yesterday at a special meeting to review the 2010/2011 Health Plan Submission to Manitoba Health.

MOTION 09-026

Paul Overgaard/Harry Showdra

That the Board approve the 2010/11 Health Plan.

CARRIED

9.2 Audited Financial Statements

Presented with Finance Committee Report. Item 11.2

9.3 Board Committees

Sharon Basaraba stated that the Ad Hoc Committee to review Board Committee membership for the upcoming year had met and made the following recommendations for the Board's consideration and approval.

Advisory Councils:

- Regional Health Advisory Council- Sharon Basaraba, Pat Delaurier
- Regional Mental Health Advisory Council – Gerald Shewchuk, Jason Tomski

Finance/Audit Committee:

Doreen Stammen- Chair
Harry Showdra
Paul Overgaard
John Tichon
Bev Clearsky

Executive Committee:

Mary Hudyma- Chair
Doreen Stammen –Finance Chair
Rowena Powell – Vice Chair
Gerald Shewchuk
Paul Overgaard

Community Relations Committee:

Sharon Basaraba- Chair
Pat Delaurier
Gerald Shewchuk
Jason Tomski

Program and Planning (also sit on Leadership and Partnership Committee):

Rowena Powell- Chair
Monica Black
Robert Hanson
Paul Freed

Vice Chair:

Rowena Powell

Aboriginal Advisory Council Representative:

Bev Clearsky

MOTION 09-027

Rowena Powell/Gerald Shewchuk

That the Board approved the Board Committee Membership as presented.

CARRIED

10. MONITORING:

10.1 E5-1 Timely Access

Deferred to the August meeting.

10.2 E5-2 Effective and Appropriate Care

Deferred to the August meeting.

10.3 EL-3 Budgeting/Financial

Kevin McKnight presented this Executive Limitation to the Board for its annual review. The policy states that “Budgeting for any fiscal year or the remaining part of any fiscal year shall not deviate materially from Board-stated Ends priorities, risk fiscal jeopardy, or fail to be derived from a multi-year plan.”

Rating: Full Compliance

10.4 EL-4 Quarterly Financial Report

Kevin McKnight presented this Executive Limitation to the Board for its annual review. The policy states that “With respect to the actual, ongoing financial condition of the Authority’s financial health, the CEO may not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities in Ends policies.”

Rating: Full Compliance

10.5 EL-7 Access to Service

Allan Bradley presented this Executive Limitation to the Board for its annual review. The policy states that “The CEO shall not fail to develop and implement policies and procedures to ensure that, appropriate health services to achieve the Board’s Ends are accessible to all people of the Region in a timely manner.”

Rating: Partial Compliance

10.6 EL-18 Client Satisfaction

Allan Bradley presented this Executive Limitation to the Board for its annual review. The policy states that “The CEO shall not cause facilities or programs to operate without appropriate client satisfaction measures.”

Rating: Partial Compliance

10.7 Patient Safety Report – Incident Rates

Georgina Lendvoy – Manager of Risk and Quality Improvement and Brian Dolhoun- Manager of Patient Safety joined the Board meeting to present the new format of the Patient Safety Report. This report will be presented four times per year on various indicators. Today’s report focused on Incident Rates in Acute, Long Term Care and Community Health Services.

11. INFORMATION REQUESTED BY THE BOARD:

11.1 Ownership/Stakeholder Communication:

There were no guests in attendance for the luncheon meeting.

11.2 Finance Committee Report:

Doreen Stammen reported that the Committee had met earlier this morning and noted that:

- The Director’s and CEO expense claims were reviewed.
- The Committee reviewed the Capital Projects underway in the Region. No significant changes were noted since the last report.
- The McCreary land transfer has received final approval from Manitoba Health and is complete.
- Parkland Laundry Restricted Surplus.

As a result of the Laundry Corporation being devolved to the RHA Corporate as of 2008/09, the board is required to pass a motion to restrict the surplus for Capital purposes.

MOTION 09-028

Doreen Stammen/Paul Overgaard

That the Board approve restricting the net asset balance of the Parkland Regional Laundry for capital purposes as of March 31, 2009 in the amount of \$746,470.

CARRIED

- Meeting with Auditors
The meeting took place this morning where the final copy of the audited financial statements, and the auditors report were presented to the finance committee of the Board. The net year end position was a surplus of \$292,855 and the accumulated deficit position is now reduced to \$2,976,087.

MOTION 09-029

Doreen Stammen/Paul Overgaard

That the Board approved the 2008/09 Audited Financial Statements.

CARRIED

11.3 Program and Planning Committee Report:

Rowena noted that there has not been a meeting since the last Board meeting. The next meeting will be in September immediately following the Leadership and Partnership Committee meeting.

11.4 Community Relations Committee Report:

Gerald Shewchuk stated that the next meeting of the Committee is scheduled for June 26th. Further discussion will occur regarding applicants for membership on the new Councils.

The Supper meetings held with the Councils during the past month were held to acknowledge their contributions over the past years as well as to inform them about the new Councils. A meeting was held in Swan River for the Mental Health Advisory Council and another in Dauphin for the Eastern and Western District Health Advisory Councils.

11.5 Executive Committee Report

Mary Hudyma provided an update on the activities of the Executive Committee and the process for the recruitment of the new CEO.

11.6 Chair Report:

Mary Hudyma provided a report from her meeting with the Council of Chairs in June.

11.6 Executive Management Committee Report:

Allan Bradley highlighted some of the items in today's report.

12. INFORMATION:

Mary Hudyma noted the "Nice" to Know Items/Information Requested by the Board.

- 12.1 Media Clippings.
- 12.2 Board Luncheon Meeting Letter of Invitation.
- 12.3 Governance Coach Newsletter.

13. IN-CAMERA ITEMS:

None.

14. SELF EVALUATION:

14.1 Monthly Evaluation Form GP-3 Attachment:

Form to be filled out and returned at the end of the meeting.

14.2 Round Table Comments:

- Board members acknowledged that this was Allan Bradley's last regular Board meeting and thanked him for his dedication, contributions and leadership to this Region over the past 2 ½ years. It was noted that he will be missed by all. Best wishes were extended to Allan and his family in their move.
- Allan Bradley thanked the Board and Executive for the support they had given him during his time in Parkland. Allan stated that his last day will be August 14/09.

15. UPCOMING MEETINGS:

- 15.1 Board Orientation Session – June 26th and 27th in Dauphin.
- 15.2 Next Regular Board Meeting, August 31, 2009 in Meadow Portage

16. STIPEND AMOUNT FOR MEETINGS:

- 3 hours for yesterday's special meeting
- Full Day for today.

**17. ADJOURNMENT:
MOTION 09 – 030**

Paul Overgaard

That the meeting be adjourned at 2:45 pm.

CARRIED

Mary Hudyma, Chairperson

Allan Bradley, Secretary