

BOARD MEETING MAY 25, 2009

COMMUNITY CENTRE- PINE RIVER, MANITOBA

11:00 HOURS

Present: Mary Hudyma - Chairperson, Gerald Shewchuk, Rowena Powell, Sharon Basaraba, Pat Delaurier, Robert Hanson, Doreen Stammen, John Tichon, Paul Overgaard, Harry Showdra, Paul Freed, Monica Black, Jason Tomski, Cheryl Osborne – MB Health Liaison

Excused: Beverly Clearsky

Regrets:

Absent:

Staff: Allan Bradley, Mavis Wood, Kevin McKnight, Brenda Slobozian, Blaine Kraushaar, Karen Vendramin (Recorder)

1. CALL TO ORDER:

Mary Hudyma called the Board meeting to order at 11:00 am. Mary welcomed the newly appointed Board members to today's meeting.

2. ADOPTION OF AGENDA:

Additions:

- 7.1 Cheryl Osborne- Role of Manitoba Health Liaison
- 13. 1 CEO Contract

MOTION 09-009

Robert Hanson/ Gerald Shewchuk

That the Agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES:

Minutes of Regular Meeting April 27, 2009

Amendments:

- Item 2. Anne Lacquette was not present at the April 27, 2009 Meeting.
- Item 6.3 Spelling errors noted.
- Item 11.5 Should state "May Council of Chairs meeting".

MOTION 09-010

John Tichon/Pat Delaurier

That the Minutes of the April 27, 2009 Regular Board meeting be adopted as amended.

CARRIED

In Camera Minutes of February 23, 2009

Amendments:

- Item 13.2 Insert word "received" in first sentence.

MOTION 09-011

Paul Overgaard/Rowena Powell

That the April 27, 2009 In Camera Minutes be adopted as amended.

CARRIED

4. ITEMS FOR REVIEW:

Board Committee Membership

Mary Hudyma asked that all Board members complete the Board Committee selection form and hand it in today. The Ad Hoc Committee of the Board will review this information and make a recommendation to the Board at the June 22, 2009 Board meeting.

5. ITEMS FOR DECISION:

None.

6. GOVERNANCE PROCESS:

6.1 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the April 27, 2009 meeting in Grandview. Mary thanked the Board for their encouraging comments.

6.2 GP-6 Quarterly Board Attendance Report

The Quarterly Board Attendance Report was provided for Board member information. Mary noted that all members were in compliance with the Board Bylaw regarding attendance at regular meetings.

6.3 GP-9 Board/Committee Expenses

Doreen Stammen reported that the Committee had reviewed the Directors and CEO expense claims at the Finance Committee meeting and recommended them to the Board for approval.

MOTION 09-012

Doreen Stammen/Paul Overgaard

That the Board approve the Director's and CEO expense claims.

CARRIED

6.4 GP-10 Code of Conduct

Mary Hudyma led the Board through its annual review of GP-10. The purpose of the policy is to ensure that the Board conducts itself in an ethical and businesslike manner.

Rating: Full compliance.

6.5 GP-11 Conflict of Interest

Mary Hudyma led the Board through its annual review of GP-11. This policy outlines the process for Board members in a perceived or actual conflict of interest.

Rating: Full compliance.

6.6 GP-12 Cost of Governance

Mary Hudyma led the Board through its annual review of GP-12. Information on Board activities was provided for the past year as well as listing of costs for stipends, benefits, supplies, travel, meeting expenses, advertising and registrations.

Rating: Full compliance.

7. PRESENTATIONS:

Cheryl Osborne, Manitoba Health and Healthy Living Liaison to Parkland and Norman provided a brief overview of her role. Cheryl noted that she has been in this position since October 2008. Previously, she worked as a Health Promotion Coordinator for the Parkland Region.

Cheryl stated that the Liaison's role is to provide a communication link between the RHA and Manitoba Health. It is her responsibility to be familiar with the Region's issues and challenges and noted that attending Board meetings is one of the ways she uses to stay informed. In addition, to being the "resident expert" on rural and northern health issues in general, she also participates on a number of Provincial Teams and Committees including the Health Promotion Network and the Manitoba Breast and Women's Cancer Network.

8. BOARD EDUCATION:

None.

9. ITEMS REQUIRING BOARD APPROVAL:

9.1 Regional Health Authority's of Manitoba (RHAM) Member Appointment.

Mary Hudyma presented the following items for Board Approval:

- Selection of a Board Representative to the Provincial Aboriginal Advisory Council.
- Authorization for the Board Chairperson to act as a voting member for RHAM.
- Authorization for the Board Chairperson to speak on behalf of the Board at the Provincial Council of Chairs.

MOTION 09-013

Doreen Stammen/Paul Freed

That the Board appoint Bev Clearsky as the Board representative to the Provincial Aboriginal Advisory Council.

CARRIED

MOTION 09-014

Rowena Powell/Harry Showdra

That the Board authorize the Chair to act as a voting member for RHAM.

CARRIED

MOTION 09-015

Paul Freed/Harry Showdra

That the Board authorize the Chair to speak on behalf of the Board at the Provincial Council of Chairs.

CARRIED

10. MONITORING:

10.1 E5-1 Timely Access

Deferred.

10.2 EL-4 Quarterly Financial Report

Deferred. This item will be presented in June with the Audited Financial Statements.

10.3 EL-9 Communication and Support to the Board

Mary Hudyma presented this Executive Limitation to the Board for its annual review. The policy states that "The CEO shall not permit the Board to not be informed or unsupported in its work."

Rating: Full Compliance

10.4 EL-16 Health Planning

Mary Hudyma presented this Executive Limitation to the Board for its annual review. The policy states that "The CEO shall not fail to develop and implement a health planning process which is sensitive to the needs of the Region's population and within resources available to the Region."

Rating: Full Compliance

10.5 EL-17 Staff Credentialing and Licensing

Mary Hudyma presented this Executive Limitation to the Board for its annual review. The policy states that "The CEO shall not cause or allow conditions that are unsafe or otherwise jeopardize the quality of care of service."

Rating: Full Compliance

10.6 EL-18 Client Satisfaction

Deferred.

11. INFORMATION REQUESTED BY THE BOARD:

11.1 Ownership/Stakeholder Communication:

Board members commented on today's luncheon meeting with the community representatives.

Comments included:

- It was surprising to hear how far the Swan Valley Health and Wellness Committee has progressed with their fundraising efforts for the new recreation complex. This is great news for the community of Swan River.
- Would like to have seen more local representation from the Pine River area at today's meeting.
- Comments from the Chamber of Commerce were appreciated. The community members are very dedicated to improving their community's services.

11.2 Finance Committee Report:

Doreen Stammen reported that the Committee had met earlier this morning and noted that:

- The Director's and CEO expense claims were reviewed.
- The Committee reviewed the Capital Projects underway in the Region.
- A slight year end surplus is being projected for year end. Full details will be presented at the next meeting along with the Audited Financial Statements.
- The McCreary land transfer is awaiting final approval from Manitoba Health.
- The purchase of the commercial property and building in Dauphin has been approved verbally with written approval expected shortly from the Province.
- A letter of comfort has been provided to the Bank. The letter is from the Province and grants approval for funding for the 2008/2009 Small Projects Fund in the amount of \$175,009.

The next Finance Committee meeting will take place on Jun 22, 2009 in Dauphin.

11.3 Program and Planning Committee Report:

Rowena Powell reported that she had discussed the Education Items for the upcoming year with Allan. The Committee is suggesting that the Board would review the Community Health Assessment data at its annual retreat in January. She noted that options for a Policy Governance education session are being considered. In addition, it has been suggested that 10-15 minute presentations be scheduled for Board meetings for a brief presentation on the various programs and services in the Region.

11.4 Community Relations Committee Report:

Gerald Shewchuk provided a brief overview of the Advisory Council Dinners on May 19th in Dauphin for the Eastern and Western District Health Advisory Councils and the May 21st Dinner meeting in Swan River for the Mental Health Advisory Council.

The purpose of the dinner meetings was to recognize the members for their participation over the past years on the councils, to explain the new model and to outline the process for applying to the newly reorganized and revitalized councils that will be starting up in the Fall 2009.

11.5 Executive Committee Report

Mary Hudyma reported that the Committee had met with MLAs Wowchuk and Struthers on April 28, 2009. The meeting provided an opportunity for the Board to update the MLAs on such things as financial challenges, status of the Health Plan, our current funding position, new initiatives, major capital projects and Safety and Security Projects in our Region.

11.6 Chair Report:

Mary Hudyma noted that she would attend the Council of Chairs meeting on June 11th in Winnipeg and the National Health Care Leadership Conference in Newfoundland on June 1st and 2nd.

11.6 Executive Management Committee Report:

Allan Bradley highlighted some of the items in today's report. In addition, he noted the current concerns over the Radiologist situation in Yorkton, Saskatchewan.

12. INFORMATION:

Mary Hudyma noted the "Nice" to Know Items/Information Requested by the Board.

- 12.1 Media Clippings.
- 12.2 Board Luncheon Meeting Letter of Invitation.
- 12.3 Revised GP-13.1 for insertion into Policy Binder.
- 12.4 Board Member Contact Information.
- 12.5 Letter of Recognition for Shayne Yaschyshyn.
- 12.6 Letter of Congratulations to MaryAnne Harrison.

MOTION 09-016

Paul Overgaard/John Tichon

That the meeting convene in camera.

CARRIED

13. IN-CAMERA ITEMS:

- 13.1 CEO Contract

MOTION 09-017

Paul Overgaard/Sharon Basaraba

That the meeting re-convene out of camera.

CARRIED

MOTION 09-018

Monica Black/Jason Tomski

That the Board Executive Committee provide a recruitment plan to the Board at the June meeting.

CARRIED

MOTION 09-019

Paul Freed/Robert Hanson

That the Board authorize the posting of advertisements for the Chief Executive Officer position.

CARRIED

MOTION 09-020

Harry Showdra/Robert Hanson

That the Board accept the resignation of Allan Bradley as Chief Executive Officer.

CARRIED

14. SELF EVALUATION:

14.1 Monthly Evaluation Form GP-3 Attachment:

Form to be filled out and returned at the end of the meeting.

14.2 Round Table Comments:

- Board members expressed sadness that Allan Bradley had announced his resignation, but well wishes were extended to him and his family by all.

- Board members expressed their appreciation for the leadership skills and qualities that Allan had brought to the position, noting that it will be difficult to find someone of his caliber and that he had improved the image of the PRHA.
- Kudos were expressed to Mary in her role as Chair for the efficiently run meeting.
- Board members noted that it was a good meeting today and that the presentations at noon were appreciated.
- Cheryl Osborne's presentation was very informative.
- Welcome to all the new Board members.

15. UPCOMING MEETINGS:

- 15.1 Special Board Meeting – June 21, 2009 Dauphin at 5pm
- 15.2 Next Regular Board Meeting, June 22, 2009 in Dauphin
- 15.3 Board Orientation Session – June 26th and 27th in Dauphin.
- 15.4 Board Committee Selection Teleconference – May 29, 2009 at 3:30 pm.

16. STIPEND AMOUNT FOR MEETINGS:

- Full Day for today.
- Advisory Council Dinner Meetings – 2 hours

**17. ADJOURNMENT:
MOTION 09 –021**

Mary Hudyma
That the meeting be adjourned.
CARRIED

Mary Hudyma, Chairperson

Allan Bradley, Secretary