

**BOARD MEETING OCTOBER 26, 2009**

LAURIER

NOVEAUX HORIZONS (SENIOR'S CENTRE)

11:00 HOURS

Present: Mary Hudyma - Chairperson, Gerald Shewchuk, Rowena Powell, Sharon Basaraba, Pat Delaurier, Robert Hanson, Doreen Stammen, Paul Overgaard, Paul Freed, Monica Black, Bev Clearsky, Harry Showdra, John Tichon

Excused:

Regrets: Jason Tomski

Absent:

Staff: Kevin McKnight (recorder), Mavis Wood, Brenda Slobozian

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**1. CALL TO ORDER:**

Mary Hudyma called the Board meeting to order at 11:05 am.

**2. ADOPTION OF AGENDA:**

**MOTION 09-052**

**Hanson/Shewchuk**

That the Agenda be adopted as presented.

**CARRIED**

**3. ADOPTION OF MINUTES:**

3.1 Minutes of September 28, 2009

Amendments:

- That Harry Showdra be added to the list of those present at the meeting.

**MOTION 09-053**

**Showdra/Freed**

That the Minutes of the September 28, 2009 Board meeting be adopted as amended.

**CARRIED**

**4. ITEMS FOR REVIEW:**

**5. ITEMS FOR DECISION:**

**6. GOVERNANCE PROCESS:**

6.1 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the September 28, 2009 meeting in Minitonas.

6.2 GP-9 Board Committee expenses

Doreen Stammen reported that the Committee had reviewed the Directors and CEO expense claims at the Finance Committee meeting and recommended them to the Board for approval.

**MOTION 09-054**

**Stammen/Freed**

That the Board approve the Director's and CEO expense claims.

**CARRIED**

6.3 GP-6 Board Secretary Role

The board reviewed GP-6 as part of their annual review.

Rating: Full Compliance

6.4 GP-16 In Camera Discussion

The board reviewed GP-16 as part of their annual review.

Rating: Full Compliance

6.5 GP-10 Conduct of Board Members (Board Attendance)

The board reviewed GP-16 as part of their annual review.

Jason Tomski has vacated his board position by missing three consecutive board meetings.

Rating: Full Compliance

6.6 Board By-Law

**MOTION 09-055**

**Stammen/Delaurier**

That By-Law No. 1 be accepted as presented.

**CARRIED**

**MOTION 09-056**

**Showdra/Basaraba**

That By-Law No. 2 be accepted as presented.

**CARRIED**

**7. PRESENTATION:**

**8. BOARD EDUCATION:**

None.

**9. ITEMS REQUIRING BOARD APPROVAL:**

9.1 Medical staff bylaw

Defer to November

9.2 Board member out of Region Travel-

The Board reviewed a list of impending health conference dates and compiled a list of those willing to attend. Appropriate forms to be turned into the Corporate Office.

**10. MONITORING:**

10.1 E3 Healthy Lifestyle Choices-

Brenda Slobozian reviewed End 3: Healthy Lifestyle Choices. It states: "Residents are aware of and make healthy lifestyle choices."

*Rating: Reasonable progress is being made toward the ultimate achievement of this End.*

**11. INFORMATION REQUESTED BY THE BOARD:**

11.1 Ownership/Stakeholder Communication:

Members discussed the presentations from the luncheon and expressed appreciation for the information on preventative healthcare, French language services, home care services, issues

specific to Ste Rose Hospital and Gendreau Home, dialysis services, community initiatives and education.

#### 11.2 Finance Committee Report:

Doreen Stammen reported that the Committee had met earlier this morning and noted that:

- The Capital Project Status Report was reviewed. (Test floor in Gilbert Plains is being evaluated in November 2009).
- Two major projects are approved under the small projects fund – Network Infrastructure upgrade and a Server/Back-up upgrade.
- The Director/CEO expenses were reviewed.

#### **MOTION 09-057**

**Stammen/ Overgaard**

That the Board approve the Finance Committee report.

**CARRIED**

#### 11.3 Program and Planning Committee Report:

Rowena Powell presented the report of the Program and Planning Committee.

- Board Self Assessment Questionnaires are to be sent out with the November board package for return at the November 20<sup>th</sup> Board Meeting.

#### 11.4 Community Relations Committee Report:

Sharon Basaraba presented the report of the Community Relations Committee.

- Recruitment to RMHAC and RHAC
- Volunteer Service Awards - There will be a supper for the award winners with the Board the night of the AGM.
- AGM – November 12, 2009
- Ownership Stakeholder Calendar
- Advisory Council Orientation Workshop

#### **MOTION 09-058**

**Basaraba/Powell**

That the Board approve the list (provided) of people receiving Volunteer Awards.

**CARRIED**

#### 11.5 Chair Report:

Mary Hudyma provided a verbal report on activities of the Chair in the past month.

#### 11.6 Executive Committee Report

Draft minutes of September 21, 2009 meeting were circulated.

#### 11.7 Executive Management Committee Report:

Kevin McKnight reviewed some of the items in today's report. Highlights included:

- Interviews were held for the position of VP Corporate Services. An announcement is anticipated shortly.
- A stakeholder meeting was held regarding the H1N1 Pandemic Flu. Mass Vaccinations are planned for late October/early November pending availability of vaccine.

- A public meeting is planned for McCreary on November 17, 2009 to focus on strategic directions and status of activities for the region.
- The Home Care Program is in the process of restructuring. The Program is experiencing a significant shortage of Direct Service Nurses in Central and East districts.

**12. INFORMATION:**

Mary Hudyma noted the “Nice” to Know Items/Information Requested by the Board.

- 12.1 Media Clippings.
- 12.2 Board Luncheon Meeting Letter of Invitation.
- 12.3 Board Follow-up Letter (*Defer to November*)

**13. SELF EVALUATION:**

13.1 Monthly Evaluation Form GP-3 Attachment:

*Reminder that the form is to be filled out and returned at the end of the meeting.*

13.2 Round Table Comments:

Members discussed the meeting and identified positive aspects of the presentations from the community.

**14. UPCOMING MEETINGS:**

- 14.1 November 12, 2009 Annual General Meeting - Roblin
- 14.2 November 13, 2009 – Board Education Session - Roblin
- 14.3 November 25 & 26, 2009 – Innovations Conference - Winnipeg
- 14.4 November 30, 2009 – Board Meeting - Dauphin
- 14.5 December 7, 2009 – Leadership and Partnership Meeting (followed by Program and Planning Committee meeting)
- 14.6 January 8 & 9 – Annual Board Planning Session - Dauphin

**15. IN-CAMERA ITEMS:**

13.1

**16. STIPEND AMOUNT FOR MEETINGS:**

- Full Day for today’s meeting.
- Those attending the H1N1 Forum – 5 hours.

**17. ADJOURNMENT:**

**MOTION 09 – 059**

**Showdra/Black**

That the meeting be adjourned at 2:30 p.m.

**CARRIED**

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Mary Hudyma, Chairperson

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Kevin McKnight, Secretary