

**BOARD MEETING SEPTEMBER 28, 2009**

MINITONAS  
COMMUNITY HALL  
11:00 HOURS

Present: Mary Hudyma - Chairperson, Gerald Shewchuk, Rowena Powell, Sharon Basaraba, Pat Delaurier, Robert Hanson, Doreen Stammen, Paul Overgaard, Paul Freed, Monica Black, Bev Clearsky, Harry Showdra

Excused:

Regrets: John Tichon

Absent: Jason Tomski

Guests: Cheryl Osborne, MB Health Liaison

Staff: Kevin McKnight Brenda Slobozian, Blaine Kraushaar (recorder)

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**1. CALL TO ORDER:**

Mary Hudyma called the Board meeting to order at 11:00 am.

**2. ADOPTION OF AGENDA:**

**MOTION 09-042**

**Hanson/Showdra**

That the Agenda be adopted as presented.

**CARRIED**

**3. ADOPTION OF MINUTES:**

3.1 Minutes of August 31/2009

**MOTION 09-043**

**Clearsky/Basaraba**

That the Minutes of the August 31, 2009 Board meeting be adopted.

**CARRIED**

**4. ITEMS FOR REVIEW:**

None.

**5. ITEMS FOR DECISION:**

**6. GOVERNANCE PROCESS:**

6.1 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the August 31, 2009 meeting in Meadow Portage.

6.2 GP-9 Board Committee expenses

Doreen Stammen reported that the Committee had reviewed the Directors and CEO expense claims at the Finance Committee meeting and recommended them to the Board for approval.

**MOTION 09-044**

**Stammen/Powell**

That the Board approve the Director's and CEO expense claims.

**CARRIED**

**7. PRESENTATION**

None

**8. BOARD EDUCATION:**

None

**9. ITEMS REQUIRING BOARD APPROVAL:**

9.1 Medical staff bylaw- Defer to November

9.2 Board member out of Region Travel-

The Board reviewed a list of impending health conference dates and compiled a list of those willing to attend. Appropriate forms to be turned into the Corporate Office.

9.3 2008/2009 Annual Report

Blaine Kraushaar provided a verbal update regarding the 2008/2009 PRHA Annual Report. The format followed the more abbreviated version which was unveiled last year. The Report was to be e-mailed to Manitoba Health September 30<sup>th</sup>. Printed versions and an additional CD copy would be mailed to Manitoba Health once they are ready. Bound printed versions will be available in about three weeks, or just prior to the Board's Annual General Meeting in November. Copies will be distributed there for the general public.

**MOTION 09-045**

**Overgaard/Delaurier**

That the Board accept and approve the 2008/2009 PRHA Annual Report.

**CARRIED**

**10. MONITORING:**

10.1 E3 Healthy Lifestyle Choices-

Brenda Slobozian reviewed End 3: Healthy Lifestyle Choices. It states: "Residents are aware of and make healthy lifestyle choices."

*Rating: Reasonable progress is being made toward the ultimate achievement of this End.*

10.2 EL-16 Patient Safety Report (Medication Variance)

Brenda Slobozian provided details with the latest quarterly Medication Variance and Patient Safety Report.

10.3 EL-19 Research and Ethics

Kevin McKnight presented this Executive Limitation to the Board for review. The policy states that "the CEO shall not fail to develop and implement policies and procedures to ensure the appropriate ethics and research policies are in place."

Comments: The Ethics Committee needs to be engaged with the process regarding research and fully involved with the Research Review Body.

*Rating: The Board indicated that the rating for this EL is "partial compliance."*

10.4 BC-1 Delegation to the CEO

Chairperson Mary Hudyma reviewed the Board/CEO Relationship Policy.

*Rating: Full compliance*

10.5 BC-2 CEO Job Description

Chairperson Mary Hudyma reviewed the Board/CEO Relationship Policy.

*Rating: Full compliance*

## **11. INFORMATION REQUESTED BY THE BOARD:**

### **11.1 Ownership/Stakeholder Communication:**

Comments by the Board following the luncheon included:

- Found some of the tone and suggestions to be very negative in nature;
- Comments regarding lack of Cataract Surgery Program and the Board in general were condescending;
- The Region has submitted a new initiative to Manitoba Health regarding a cataract surgery program. The proposal is not site-specific. Manitoba Health has indicated it will not fund any program request, regarding a Regional Cataract Surgery Program, at this time.
- The next time a meeting is held with our MLA's this issue needs to be at the forefront of the agenda;
- Response letter to stakeholders must contain detailed explanation regarding the cataract surgery program issue;
- HR initiatives, and all of the good work we are doing, needs to be explained as well. Not just in response letter, but in other ways (newspaper article submissions, newsletters, etc.).

### **11.2 Finance Committee Report:**

Doreen Stammen reported that the Committee had met earlier this morning and noted that:

- The Capital Project Status Report was reviewed. (Negative Pressure Rooms in Region proceeding).
- The fiscal projection of a \$1.712-million deficit projection for March 31, 2010 was discussed and noted;
- Preparations were being finalized to move staff into the new building on Industrial Road. It is anticipated that the Regional Trades and Finance Staff would be ready to occupy the new building in November.
- The Director and CEO expenses were reviewed.

### **MOTION 09-046**

**Stammen/ Overgaard**

That the Board approve of the Finance Committee's Report.

**CARRIED**

### **11.3 Program and Planning Committee Report:**

Rowena Powell reviewed a few items following the recent Program and Planning meeting on September 21<sup>st</sup>. The Roblin HERO Club would be included in the Board Education Day in Roblin which is set for November 13<sup>th</sup>. A presentation about the Club would be a part of the agenda. The Guest Speaker proposed for the Annual General Meeting the night before in Roblin(November 12<sup>th</sup>) will be conducting a workshop for the Board on the 13<sup>th</sup>. Monica Knight's presentation will focus on engaging communities, cultural differences and awareness, and goal setting.

The Board Retreat being planned for January will feature an extensive agenda. A review of the planning cycle, review of Advisory Council material, and a supper/social highlight aspects on Jan. 8<sup>th</sup>. On Jan.9<sup>th</sup>, there will be an update on the Community Health Assessment, a review of Board Ends and a review of the Board Evaluation Document.

Rowena also indicated Leadership and Partnership met on September 21<sup>st</sup> as well. More discussion about the committee as it moves forward is required. As well, a report was presented on the status of Accreditation.

#### 11.4 Community Relations Committee Report:

Sharon Basaraba summarized topics from the last Community Relations Committee meeting on September 17<sup>th</sup>. Recruitment to the Advisory Councils is nearing completion. It is believed both the Regional Mental Health Council and the Regional Health Council will each have the maximum of 15 members. The committee agreed that the Chairperson, this year, would be appointed by the Board due to the timeframe of the advisory council process. The Chairs will be announced at the Advisory Councils Workshop on October 21<sup>st</sup>.

Regarding the Volunteer Service Awards, Blaine reported he has received seven applications. The nomination deadline is September 30<sup>th</sup>. There will be a supper for the award winners with the Board the night of the AGM.

Monica Knight has agreed to be the guest speaker at the AGM on November 12<sup>th</sup>. The agenda flows as follows: Volunteer Awards, Monica Knight and then PRHA annual report items.

Mary and Sharon will be handling the power point presentation and associated speaking notes for the Advisory Council Workshop on October 21<sup>st</sup>.

#### **MOTION 09-047**

#### **Shewchuk/Stammen**

That the Board approve of the people (listed) who have most recently agreed to sit on the Advisory Councils

**CARRIED**

#### 11.5 Chair Report:

Mary Hudyma provided a brief report. She attended the Council of Chairs meeting on September 10, 2009. The In-Motion Challenge for Board members continues. Board members are asked to log their exercise record with the corporate office.

The Minister of Health attended. Topics discussed were Board appointments, aspects contained within the RHA Review, and H1N1 Flu Planning.

Mary indicated that a couple of important meeting dates were being planned for the McCreary/Alonsa area. On October 20<sup>th</sup>, the PRHA Board will meet with the now-devolved McCreary/Alonsa Health Board. This will be a thank-you/recognition type supper. On November 17<sup>th</sup>, a public informational meeting will be held with the residents of the area. Board members will receive further details on each of these by mail.

#### 11.6 Executive Committee Report

Mary Hudyma provided a brief review on the activities of the Executive Committee. Official minutes of June 16 were circulated. Kevin met with the Executive Committee to review three and six month goals.

#### 11.7 Executive Management Committee Report:

Kevin McKnight reviewed some of the items in today's report. Highlights included:

- A comprehensive mentorship program for all new nursing graduates would be implemented October 1<sup>st</sup>.
- Dr. Dave Maharaj has accepted the position of VP Medical Services for the PRHA.
- Significant energy and resources are being expended in planning for H1N1.
- Consultants for the DRHC Role Study conducted on-site interviews and focus groups during the last week. The final report is still anticipated to be completed in December 2009.

**12. INFORMATION:**

Mary Hudyma noted the “Nice” to Know Items/Information Requested by the Board.

- 12.1 Media Clippings.
- 12.2 Board Luncheon Meeting Letter of Invitation.
- 12.3 Board Follow-up Letter (*Defer to October*)
- 12.4 Correspondence from Manitoba Health
- 12.5 Board tracking tool
- 12.6 Advisory Council Orientation invite

**13. SELF EVALUATION:**

13.1 Monthly Evaluation Form GP-3 Attachment:

*Form to be filled out and returned at the end of the meeting.*

13.2 Round Table Comments:

- Nice representation for lunch. Even if negative at times.
- It was hard to hear today. Can we get a portable mike/speaker?
- The Board needs to reinforce we look at the Region as a whole.
- The public needs to understand the days of old hospital Boards, with operational focus, are behind us.

**14. UPCOMING MEETINGS:**

- 14.1 October 21<sup>st</sup>- Advisory Council Workshop (Dauphin Community Health Building)
- 14.2 October 26<sup>th</sup>- Regular Board Meeting Laurier
- 14.3 October 27<sup>th</sup>- Rural and Northern Health Day Conference Winnipeg
- 14.4 October 28<sup>th</sup> Provincial Health Care Conference Winnipeg
- 14.5 October 29 Provincial Orientation (tentative) Winnipeg
- 14.6 November 12<sup>th</sup> Annual General Meeting Roblin
- 14.7 November 13<sup>th</sup> Board Education Session Roblin.
- 14.8 November 25/26 Innovations Conference
- 14.9 November 30 Board Meeting Dauphin

**MOTION 09-048**

**Showdra/Basaraba**

That the meeting convene in camera.

**15. IN-CAMERA ITEMS:**

13.1 In-Cameral Minutes of August 28, 2009 meeting.

**MOTION 09-049**

**Overgaard/Hanson**

That the meeting re-convene out of camera.

**CARRIED**

**MOTION 09-050**

**Powell/Delaurier**

That the In-Camera minutes of August 28, 2009 be adopted.

**CARRIED**

**16. STIPEND AMOUNT FOR MEETINGS:**

- Full Day for today.
- Community Relations Committee meeting 2 hours.

**17. ADJOURNMENT:  
MOTION 09 – 051**

**Stammen/Hanson**

That the meeting be adjourned at 4:00 p.m.

**CARRIED**

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Mary Hudyma, Chairperson

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Kevin McKnight, Secretary