

MINUTES

Regular Meeting of the Board of Directors of the Parkland Regional Health Authority was held at St. Viator's Parish Hall Dauphin, MB on August 30, 2010.

Present: Mary Hudyma, Chair Sharon Basaraba Monica Black
John Tichon Pat Delaurier Harry Showdra
Robert Hanson Anne Laquette Paul Overgaard
Rowena Powell Gerald Shewchuk

Guests: Cheryl Osborne,
Liaison, MB Health

Staff: Kevin McKnight Mavis Wood Duc Le
Blaine Kraushaar Tracie Orisko (Recorder)

Excused: Beverly Clearsky Alex Grimaldi

1. CALL TO ORDER

Mary Hudyma, Board Chair, called the meeting to order at 10:00 am. She welcomed everyone.

2. ADOPTION OF AGENDA

MOTION 10-041 Tichon/Shewchuk
That the Agenda be adopted as presented.

CARRIED

3. MINUTES

3.1 Adoption – Regular Meeting June 21, 2010

MOTION 10-042 Showdra/Overgaard
That the Minutes of the June 21, 2010 Regular Board meeting be adopted as presented.

CARRIED

Business Arising From Minutes

- Du Le, VP of Corporate Services, advised that board that a letter was sent to Manitoba Health regarding the Diagnostic Services of Manitoba's deficit. The response from Manitoba Health included:
 - Duc will be included in a group to study the financial model of DSM with PRHA and other RHA's
 - Manitoba Health agreed to provide \$1M in cash advance toward this deficit for cash flow purposes. The RHA will need to provide that amount back within 10 years (\$100,000 each year.)
 - DSM will be visiting the Parkland in September.

4. ITEMS FOR REVIEW	
None	
5. ITEMS FOR DECISION	
None	
6. GOVERNANCE PROCESS	
The board reviewed and/or rated the following Governance Process Policies as part of its annual monitoring:	
6.1	<u>GP-3 Governance Style (monthly)</u> The Board reviewed the evaluation summary for the June 21, 2010 meeting.
6.2	<u>GP-9 Board Committee Expenses</u> Deferred to the finance committee report.
6.3	<u>GP-13 Board Linkage to Community</u> The Chair reviewed Governance Process GP-13 - Board Linkage to Community, with the Board. Rating: Fully Achieved
6.4	<u>GP-14 Board Linkage with Other Organizations</u> The chair reviewed Governance Process, GP-14 - Board Linkage with Other Organizations, with the board. Rating: Reasonable Progress This GP will be referred to the Program and Planning committee for potential revision.
6.5	Quarterly Tracking Tool The board reviewed the Quarterly Tracking tool for Monitoring Reports. <ul style="list-style-type: none"> • EL1 and E1 need to be added to the annual calendar
7. PRESENTATIONS	
None	
8. BOARD EDUCATION	
8.1	<u>Annual Rural & Northern Healthcare Day – October 27, 2010</u> Executive Assistant will provide registration information to the Board as soon as it is received. The Chair noted a conflict with Municipal Election Day. This concern was also brought up at a number of Provincial tables.
8.2	<u>MIPS Provincial Health Leadership Forum – October 28, 2010</u> Executive Assistant will provide registration information to the Board as soon as it is received.
9. ITEMS REQUIRING BOARD APPROVAL	
9.1	<u>Approval of Advisory Council Membership</u> Deferred to November board meeting.

9.2 Annual Report

The Board reviewed the Annual Report as presented by Blaine Kraushaar, Community Relations Coordinator.

MOTION 10-043 Overgaard/Basaraba

That the annual report be approved as presented.

CARRIED

The board thanked Blaine for his hard work on the project.

9.3 Medical Staff By-Laws (Chief of Staff)

It was noted that the additional portion of the Medical Staff By-Laws (Chief of Staff) has been approved by the Regional Medical Advisory Committee.

MOTION 10-044 Powell/Laquette

That the Chief of Staff portion be included as provided to the Medical Staff By-Laws.

CARRIED

10. MONITORING

The board received and reviewed a status update for progress on the following Ends Policies as part of its annual monitoring:

	Ends Policy	Rating:
10.1	<u>E5-2 Effective & Appropriate Care in the Appropriate Setting (Patient Safety); Incident Rates</u>	Reasonable Progress

The board received and review a status update for progress on the following Executive Limitations Polices as part of its annual monitoring:

	Executive Limitations Policy	Rating:
10.2	<u>EL-4 Financial Condition Quarterly Report (To June 30, 2010)</u>	Partial Compliance

11. INFORMATION REQUESTED BY THE BOARD

11.1 Finance Committee Report

The Committee Chair provided a verbal report on the following:

- Financial Projection for the year ending March 31, 2011
- Capital Projects Status Report
- Expenses of the board

The Committee Chair reported that the Committee had reviewed the Directors and CEO expense claims at the Finance Committee meeting and provided a recommendation for approval.

MOTION 10-045 Overgaard/Showdra

That the Board approve the Director's and CEO expense claims.

CARRIED

The next Finance Committee meeting will take place on September 27, 2010 at 10:00am in Swan River.

11.2 Program and Planning Committee Report

The committee chair provided a verbal report on the following:

- Education Day September 26, 2010

MOTION 10-046 Powell/Basaraba

That a board education session be planned for September 26th at 5pm in Swan River.

CARRIED

11.3 Community Relations Committee Report

The Committee Chair provided a written report on the following:

- Health Advisory Councils
- Annual Report
- Annual General Meeting
- Volunteer Awards

MOTION 10-047 Basaraba/Hanson

That a board education session be planned for September 26th at 5pm in Swan River.

CARRIED

11.4 Chair Report

The chair provided a written report on the following:

- Council of Chairs Meeting

The written report was received by the board

11.5 Executive Committee Report

The Chair provided a verbal report on the following:

- CEO Evaluation

The written report was received by the board.

11.6 Executive Management Committee Report

The CEO reviewed the items in the written report provided.

- Performance Improvement
- Nurse Practitioner
- Physician Assistant
- Accreditation

12. INFORMATION

Mary Hudyma referred to the "Nice" to Know Items/Information Requested by the Board.

12.1 Media Clippings
One copy provided at the meeting for review; board members were emailed information.

12.2 Final Board Committee Membership Listing
Board members were provided a copy of the Board Committee Membership Listing.

13. SELF EVALUATION

13.1 Monthly Evaluation Form GP-3
Form to be filled out and returned at the end of the meeting.

13.2 Round Table Comments:

- Client Cards – Under discussion still
- Pleased with the use of the projector
- Commend Blaine for the Annual Report
- Looking forward to reading the Annual Report
- Board Members need to keep up to date on the Health Plan in order to be able to answer questions from the public.

14. UPCOMING MEETINGS

- 14.1 September 16th – Annual Employee Banquet
14.2 September 27th – Regular Board Meeting(Swan River)
14.3 October 25th – Regular Board Meeting (Roblin)
14.4 October 27th – Rural & Northern Health Day (Winnipeg)
14.5 October 28th – MIPS Provincial Health Leadership Forum (Winnipeg)

15. IN-CAMERA ITEMS

MOTION 10-048 Overgaard/Shewchuk

That the meeting resolve into Committee of the Whole In-Camera with Board Members and CEO present.

CARRIED

15.1 CEO Evaluation

15.2 Organization Structure

MOTION 10-049 Overgaard/Black

That the meeting rise from Committee of the Whole In-Camera.

CARRIED

MOTION 10-050 Delaurier/Powell

That the CEO Evaluation be approved.

CARRIED

MOTION 10-051 Laquette/Hanson

That the Board chair be authorized to send a letter to the Minister of Health on CEO Contract.

CARRIED

MOTION 10-052 Shewchuk/Hanson

That the Board supports an organization re-design process as recommended by the CEO.

CARRIED

16. STIPEND AMOUNT FOR MEETINGS

- Full Day for today's meeting.
- Community Relations Committee Meeting – 1 hour
- Executive Committee Meeting – 4 hours

17. ADJOURNMENT

MOTION 10-040

Basaraba/Powell

That the meeting be adjourned at 3:10pm.

CARRIED

Mary Hudyma, Chairperson

Kevin McKnight, Secretary

Program & Planning Committee
June 17, 2010
2:00pm

- There will be no education day scheduled for August unless Maggie Campbell were to need some extra time for strategic planning.
- October 27th will be Rural and Northern Health Day
- October 28th is Provincial Healthcare Leadership Forum
- Affiliate Supper – August 30th, 2010
 - Accreditation
 - Board Connectedness
 - Financial Situation
- Board Education:
 - For all facility tours, the COO (or person providing the tour) will be asked to provide a 10 minute overview of facility services
 - September
 - Strategic Planning with Maggie Campbell
 - Presentation by Coordinator for Aboriginal Employment

Next Meeting Dates: 4 times per year beginning in November.

CHAIR'S REPORT
JUNE 21,2010

Thank you card from Doreen Stammen.

Congratulations to Anne Laquette, one of nine Aboriginal women honoured at a gala in Winnipeg, June 17th. The event celebrated female leaders for preserving First Nations culture and serving as role models for younger generations. Each award winner is honored with the title "Grandmother."

Council of Chairs Report:

Gerry Gattinger was named to the HEPP and HEBP Boards.

The Minister of Health attended. She reported that the settlement with the nurses is "good news." The freeze on administrative salaries continues, but she is "open to arguments."

Health Capital projects – some announced before the last election campaign are in the works, thirteen major projects announced during the campaign are completed or in the design stage, some projects have been added since.