

BOARD MEETING FEBRUARY 22, 10

CHS BOARDROOM - DAUPHIN, MANITOBA

11:00 HOURS

Present: Mary Hudyma - Chairperson, Gerald Shewchuk, Sharon Basaraba, Pat Delaurier, Robert Hanson, Doreen Stammen, Monica Black, Paul Freed, John Tichon, Beverly Clearsky, Paul Overgaard, Harry Showdra, Cheryl Osborne – MB Health Liaison

Excused:

Regrets: Rowena Powell

Absent:

Staff: Kevin McKnight, Mavis Wood, Brenda Slobozian, Blaine Kraushaar, Tracie Orisko (Recorder)

1. CALL TO ORDER:

Mary Hudyma called the Board meeting to order at 11:00 am. She noted that Rowena Powell was ill and unable to attend.

2. ADOPTION OF AGENDA:

Additions:

- 14.5 National Healthcare Leadership Conference
- 15.3 Board Appointments

MOTION 09-143

Harry Showdra/Robert Hanson

That the Agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES:

Minutes of Regular Meeting November 30, 2010

Amendments:

- Remove Motion 09-136; Monica Black noted she did not ask to be excused from the January 25th meeting.
- Page 13: change the word “board” to “committee”

MOTION 09-144

Paul Overgaard/Bev Clearsky

That the Minutes of the November 30, 2009 Regular Board meeting be adopted as amended.

CARRIED

Special Meeting of December 11th, 2009

MOTION 09-145

John Tichon/Pat Delaurier

That the December 11, 2009 Minutes be adopted as amended.

CARRIED

4. ITEMS FOR REVIEW:

None.

5. ITEMS FOR DECISION:

None.

6. GOVERNANCE PROCESS:

6.1 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the November 30th, 2009 meeting in Dauphin.

6.2 GP-8 Board Committee Structure

Mary Hudyma led the Board through its annual review of GP-8.

MOTION 09-146

Doreen Stammen/Sharon Basaraba

That GP-8 Board Committee Structure be amended as follows:
Remove #8.

CARRIED

MOTION 09-147

Paul Overgaard/John Tichon

That GP 8-3 be amended as follows: Remove #3 from the Product section.

CARRIED

Rating: Full compliance.

6.3 GP-7 Board Committee Principles

Mary Hudyma led the Board through its annual review of GP-7.

Rating: Fully achieved.

6.4 GP-15 Board Planning Cycle and Agenda Control

Mary Hudyma led the Board through its annual review of GP-15.

Rating: Full Compliance

6.5 GP-9 Board Committee Expenses

Doreen Stammen reported that the Committee had reviewed the Directors and CEO expense claims at the Finance Committee meeting and recommended them to the Board for approval.

MOTION 09-148

Doreen Stammen/John Tichon

That the Board approve the Director's and CEO expense claims.

CARRIED

7. PRESENTATIONS:

None.

8. BOARD EDUCATION:

None

9. ITEMS REQUIRING BOARD APPROVAL:

9.1. Annual Board Calendar 2010/2011

The draft annual calendar was circulated for Board review. The following were noted:

- date for the April meeting should be April 26th
- June meeting falls one week earlier due to financial statements needing to be approved to submit to the Province

MOTION 09-149

Monica Black/Pat Delaurier

That the Board approve the 2010/11 Annual Calendar as amended.

CARRIED

10. MONITORING:

10.1 Healthy Lifestyle Choices – Maternal and Newborn Health

Brenda Slobodzian provided an overview of the information provided in the report.

Indicators reported on included:

- Birth Weight Rates (High and Low)
- Breastfeeding Rates
- Immunization Rates
- The number of Healthy Child Program Participants

Rating: Reasonable progress is being made toward the ultimate achievement of this END.

10.2 E-3 Optimal Quality of Life

Brenda Slobodzian presented the monitoring report to the Board. The indicators reported on were:

- Life Expectancy
- Self Rated Health
- Functional Health
- Self Rated Mental Health
- Life Stress
- Sense of Community Belonging
- Availability of Community Supports to Maintain Independence
 - Support Services to Seniors
 - Community Meal Programs for Elderly
 - Home Care
 - Psychosocial Rehabilitation

Rating: Reasonable Progress is being made toward the ultimate achievement of this END.

10.3 EL-6 Treatment of Clients (Patient Safety Report – Falls: Acute and LTC)

Mavis Wood and Brenda Slobodzian presented the monitoring report to the Board, noting it was to have been presented at the January board meeting, which was cancelled due to weather. The following items were noted:

- Majority of falls in LTC are not witnessed and therefore get reported under “Loss of Balance.” This may make this reporting area show higher than it actually is.
- Bed alarms are not used on all beds in LTC facilities.

Rating:

Full Compliance.

10.4 EL-8 Compensation Benefits

Kevin McKnight led the board through its annual review of this EL.

Rating:

Full Compliance.

10.5 EL-12 Information Management

Kevin McKnight led the Board through its annual review of this EL.

Rating:

Full Compliance.

10.6 BC-3 Monitoring Executive Performance

Mary Hudyma led the Board through its annual review of this BC. Kevin McKnight's first annual evaluation will come in August. Council of Chairs are reviewing CEO evaluation policies of different RHA's. When changes are received they will be brought back to the board.

Rating:

Full Compliance

10.7 EL-4 Quarterly Financial Report

Kevin McKnight presented the Quarterly Financial Position Report to the Board as of December 31, 2009. He noted that the PRHA was projecting a year-end deficit of approximately \$2.6 million

Rating:

Full Compliance

10.8 EL 13 Partnerships

Kevin McKnight led the board through its annual of this EL. It was noted that we are involved with UCN in Swan River and the EL will be revised to reflect same.

Rating:

Full Compliance

10.9 EL14 – Consultation in Changes

Kevin McKnight led the board through its annual review of this EL.

Rating:

Full Compliance

10.10 E4- Health, Physical and Social Environments

Mavis Wood and Brenda Slobodzian led the board through its annual review of E4. The following were noted:

- Asthma rates are per 100,000 population
- The coding for asthma can include other respiratory illnesses such as bronchitis

Rating:

Reasonable Progress

11. INFORMATION REQUESTED BY THE BOARD:

11.1 Ownership/Stakeholder Communication:

Mary Hudyma noted that it was nice to have groups show up today from the Seniors Centre, DRHC Auxiliary and Gift Shop as well as St. Paul's Home.

Doreen Stammen noted that the comments at the luncheon on 12 hour nursing shifts being unsafe for both staff and patients were valid and worth looking in to. Mary will take this comment to the Council of Chairs in March.

11.2 Finance Committee Report:

Doreen Stammen reported that the Committee had met earlier this morning and noted that:

- The Director's and CEO expense claims were reviewed.
- Currently projecting a \$2.9 million deficit
- That Duc Le presented a report on operational factors affecting the financial results at different sites.

- There were four Safety and Security Projects approved.
- Role Study Next Steps were reviewed and it was suggested that the board Executive Committee review the idea of a policy on Patient Centered Care.

MOTION 09-150

Harry Showdra/Pat Delaurier

That the creation of a policy on Patient Centered Care be referred to the Executive Committee to be reported back to the Board.

CARRIED

A working group was discussed with the City of Dauphin and Economic Development regarding capital costs for the Role Study Recommendations.

MOTION 09-151

Harry Showdra/Monica Black

That a working group be put into place to partner with municipal groups to discuss regional integration recommendations including capital costs planning.

CARRIED

Interim measures for space requirements were discussed including the possible purchase of 25 Industrial Road to in order to free up space on the first floor of DRHC. Staff to be relocated could include:

- Regional Infection Control (2)
- Corporate Office Staff (10)
- Payroll Department in DRHC (8)
- IT Department in DRHC (5)
- Admin Office DRHC (3)
- Managers (3)
- Human Resources Staff (4)

MOTION 09-152

Paul Overgaard/Paul Freed

That the Parkland Regional Health Authority purchase the building and property described as 25 Industrial Road in the City of Dauphin for \$270,000 as part of Phase I of the Dauphin Regional Health Centre Addition Project Proposal, subject to approval by the Minister of Health, and utilize Capital Deferred Contributions to fund the purchase.

CARRIED

Fundraising initiatives were discussed to consider external funding as a source for required capital costs of a new building.

MOTION 09-153

Harry Showdra/Sharon Basaraba

That the Parkland Regional Health Authority proceed with the establishment of an annual lottery fundraiser with current year proceeds to the capital building and equipment fund for Phase I of the Dauphin Regional Health Centre Addition Project Proposal.

CARRIED

The next Finance Committee meeting will take place on March 29, 2010 in Gilbert Plains.

11.3 Program and Planning Committee Report:

Rowena Powell had advised the chair, Mary Hudyma, that she would like to schedule a teleconference on March 9th, 2010. A Board education session was held in January.

11.4 Community Relations Committee Report:

Sharon Basaraba provided a report to the board advising that this committee met following the December 11th meeting to plan the Board Education Session and then again in January. He reported that the Regional Health Advisory and Regional Mental Health Advisory Councils had both had their first meeting.

It was decided at the meeting that both the Primary and Alternate Board Representatives would attend all Advisory Council meetings.

MOTION 09-154

Doreen Stammen/Gerald Shewchuk

That both the Primary Board Representative and the Alternate Board Representative for the Regional Health and Regional Mental Health Advisory Councils attend all meetings.

CARRIED

Next meeting: TBA.

11.5 Chair Report:

Mary Hudyma reported on the following:

- Telehealth Grand Openings in McCreary and Grandview both went well
- Council of Chairs Report
 - RHA performance indicator project
 - Patient Safety Pilot project with Central, Southeast and Brandon RHA's currently but likely to open up to all RHA's by fall
 - Manitoba eHealth presentation
 - Membership on boards – considerations may be given to geographic regions or ethnic groups. Skill based boards were also discussed. She advised that the board's request regarding their board appointments was reviewed by the group, however, the Province ultimately has final say on who gets appointed.
 - Provincial Board Education Event was discussed. Date to likely be some time in April
 - Strategic Planning meeting of the Spiritual Health Advisory Council is planned for March 18th – Mary sits on this council

11.6 Executive Committee Report:

Mary Hudyma reported that the Executive Committee met in January to complete the CEO's 6 month evaluation.

11.7 EMC Report:

Kevin McKnight reviewed the EMC report for the board for the month of February as well as the EMC report from the month of January.

Discussion:

WRHA Vision Care Services Study – Mavis noted that the Canadian Pilot Community for this survey was Winnipeg and that now it's being opened to other communities and Parkland RHA is participating.

Aboriginal Human Resources Coordinator – Kevin noted that the funding for this position will include the Coordinator and Admin Support. We do not currently have any official number for the amount of aboriginal staff working for the PRHA.

Nurse Practitioner – Brenda noted that we have a full time NP who is working on establishing the Teen and Young Adult Clinic which will begin at Spring Break.

12. INFORMATION/NICE TO KNOW:

MOTION 09-155

Bev Clearsky/Pat Delaurier

That John Tichon be excused for the March 29, 2010 Board Meeting.

CARRIED

MOTION 09-156

Robert Hanson/Sharon Basaraba

That Bev Clearsky be excused for the March 29, 2010 Board Meeting.

CARRIED

12.1 Mary Hudyma noted that the Media items will be passed around to Board members at the meeting and that members could advise if they would like a copy email to them.

12.2 Board Luncheon Meeting Letter of Invitation
The board reviewed the letter of invitation to today's meeting.

12.3 Board Follow Up Letter – January
None, as the January Meeting was cancelled.

12.4 Board Tracking Tool
Mary Hudyma noted that board members should keep notes on this as the year progresses.

12.5 “Achieving Health System Accountability 2009: Getting There Together”
This document delineates the responsibilities of Manitoba Health, RHA's and other stakeholders.

13. SELF EVALUATION:

14.1 Monthly Evaluation Form GP-3 Attachment:
Form to be filled out and returned at the end of the meeting.

14.2 Round Table Comments:
Comments included:

- Exciting things are beginning to happen for the PRHA
- Lion's Club of Swan River had approached a board member with regard to statistics on cataract surgery. Kevin McKnight noted that he had returned the call.
- Compliments to the staff for a job well done on the telehealth openings in Grandview and McCreary
- Nice to see luncheon attendees
- Lots of lobbying coming

14. UPCOMING MEETINGS:

14.1 Next Regular Board Meeting March 29, 2010

- 14.2 Program and Planning Committee meeting - Tentative date: March 9/09 at 10:00 am via Teleconference.
- 14.3 Board Orientation Session – TBA
- 14.4 Community Relations Committee – February 24 at 9:00 am to discuss Advisory Councils.
- 14.5 National Healthcare Leadership Conference
Fourteen spots were reserved at the super early-bird rate. The board needs to decide who is going. Cancellation date is early April.

15. IN CAMERA ITEMS:

MOTION 09-157

Gerald Shewchuk/Harry Showdra

That the meeting convene in camera.

CARRIED

MOTION 09-158

Monica Black/Sharon Basaraba

That the meeting convene out of camera.

CARRIED

16. STIPEND AMOUNT FOR MEETINGS:

- Full Day for today.

17. ADJOURNMENT:

MOTION 09-159

Paul Overgaard/Robert Hanson

That the meeting be adjourned.

CARRIED

Mary Hudyma, Chair

Kevin McKnight, Secretary