

MINUTES

Regular Meeting of the Board of Directors of the Parkland Regional Health Authority was held at the Elementary School in Tootinawazibeeng First Nation, Manitoba on Monday, April 26, 2011.

Present:	Mary Hudyma, Chair John Tichon Gerald Shewchuk Rowena Powell Andy Maxwell	Sharon Basaraba Pat Delaurier Anne Laquette Alex Grimaldi Charles Morden	Monica Black Harry Showdra Robert Hanson Paul Overgaard
Staff:	Kevin McKnight Neil Richmond	Duc Le Blaine Kraushaar	Mavis Wood Tracie Orisko (Recorder)
Regrets:	Cheryl Osborne, MB Health Liaison		

1. CALL TO ORDER

Mary Hudyma, Board Chair, called the meeting to order at 11:00am

2. ADOPTION OF AGENDA

MOTION 11-001 Overgaard/Shewchuk

That the Agenda be adopted with the following additions:
13.2 Swan Valley Action Committee
13.3 Grandview Physician Recruitment Meeting
13.4 Accreditation Canada Report

CARRIED

3. MINUTES

3.1 Adoption – Regular Meeting March 28, 2011

MOTION 11-002 Showdra/Delaurier

That the Minutes of the March 28, 2011 Regular Board meeting be adopted as presented.

CARRIED

3.2 Business Arising From Minutes

None.

4. DELEGATIONS

Sheldon Gardner, Pedorthist, provided a presentation to the board regarding custom orthotics. The board thanked him for his informative presentation. At this time Mr. Gardner excused himself from the meeting.

5. ITEMS FOR DECISION

5.1 Election of Vice Chair

The Board Chair noted that the Chair of the board is appointed by Manitoba Health and therefore is not elected.

The chair opened the floor for nominations for the position of Vice Chair

MOTION 11-003 Basaraba/Showdra

That Rowena Powell be nominated for the position of Vice Chair.

CARRIED

Rowena Powell consented to let her name stand.

Mary Hudyma proceeded to ask three times for further nominations. No further nominations were received.

MOTION 11-004 Delaurier/Hanson

That nominations for the position of Vice Chair cease.

CARRIED

At this time Rowena Powell was elected by acclamation to the position of Vice Chair. The Chair thanked Rowena for allowing her name to stand and congratulated her on her position.

6. GOVERNANCE PROCESS

The board reviewed the following Governance Process Policies as part of its annual monitoring:

6.1 Governance Process

The board reviewed GP-1 Governance Process.

Rating: Partial Compliance

Comment: Consider whether to strike a committee for policy review or refer to another committee already existing. Ensure that the Board is reviewing all Governance Policies as a whole.

6.2 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the March 28, 2011 meeting.

6.3 Board Attendance Report (Quarterly)

The board reviewed the Quarterly attendance report.

6.4 GP-9 Board Committee Expenses

Finance Chair, Paul Overgaard reported that the Committee had reviewed the Directors and CEO expense claims for the month of April at the Finance Committee meeting and provided a recommendation for approval.

MOTION 11-005 Overgaard/Showdra

That the Board approve the Directors and CEO expense claims for the months of April.

CARRIED

7. PRESENTATIONS

None

8. Board Education:

None

9. ITEMS REQUIRING BOARD APPROVAL

9.1 Committee Appointments

Deferred to May after the Board Orientation Session.

9.2 Auxiliary Letters

The board discussed donations from health care auxiliaries in the Parkland and agreed to forward letters of thanks to these groups for their hard work and dedication.

MOTION 11-006 Morden/Delaurier

That the Board provides letters of thanks to the Auxiliary groups in the Parkland.

CARRIED

10. MONITORING

The board received and reviewed a status update for progress on the following Ends Policies as part of its annual monitoring:

	Ends	Rating:
10.1	<u>E5-3 Disaster Preparedness</u> The Board reviewed the Ends Policy.	Reasonable Progress

	*Comments: None	
	The board received and reviewed a status update for progress on the following Executive Limitations as part of its annual monitoring:	
10.2	<u>EL5 – Asset Protection</u> The Board reviewed the Executive Limitation.	Full Compliance
10.3	<u>EL9 – Communication and Support to the Board</u> The Board reviewed the Executive Limitation. *Comments: More and more electronic communication is needed; we are working toward full compliance.	Partial Compliance

11. INFORMATION REQUESTED BY THE BOARD

11.1 Finance Committee Report

The Committee Chair provided a verbal report on the following:

- Financial Projection for the year ending March 31, 2011
- Parkland Capital Projects
- Audit Plan

The next Finance Committee meeting will take place on May 26, 2011 at 10:00am in Swan River.

11.2 Program and Planning Committee Report

The Committee Chair provided a verbal report on the following:

- Orientation: Now scheduled for May 27th. Board will receive information prior to the meeting.
- A teleconference to be booked for the committee to review the agenda given the new time frame.

11.3 Community Relations Committee Report

The Committee Chair provided a verbal report on the following:

- Committee has not met since last meeting; Advisory Councils have met and the board liaisons provided reports of the last meetings.

11.4 Chair Report

The Chair provided a verbal report on the following:

- Has not been a Council of Chairs meeting since the last board meeting. Tentative May meeting has been scheduled.
- Annual National Healthcare Leadership Conference is in Whistler, BC this year. Given the deficit, no one will be attending from the board.

11.5 Executive Committee Report

The Chair provided a verbal report on the following:

- No meeting has been held since the March board meeting. A meeting will be set just after the new committees are formed.

11.6 REGIONAL MEDICAL ADVISORY COMMITTEE

The board co-liaison provided a verbal report on the following:

- Policy review and reporting were completed at the meeting
- Physician transfer acceptance at Dauphin is still an issue.

11.7 Executive Management Committee Report

The CEO provided a written report which was circulated to all members prior to the meeting on the following topics:

- Organization Re-Design
- VP Medical Recruitment
- Financial Position
- Go Green, Print Less
- Dauphin Functional Design Study
- Ethelbert Emergency Medical Services Update
- Physician Recruitment
- Physician Assistants

The CIO provided a presentation on the Go Green, Print Less project for the board. The board congratulated EMC for working on this project initiative

12. INFORMATION

The Chair referred to the “Nice” to Know Items/Information Requested by the Board.

12.1 Media Clippings

All board members were emailed information throughout the month.

13. IN-CAMERA ITEMS

MOTION 11-007 Basaraba/Hanson

That the meeting resolve into Committee of the Whole In-Camera with Board Members and CEO present.

CARRIED

13.1 In Camera Minutes – March 28, 2011

13.2 Swan Valley Action Committee

13.3 Grandview Physician Recruitment Meeting

13.4 Accreditation Canada Report

MOTION 11-008 Black/Delaurier

That the meeting rise from Committee of the Whole In-Camera.

CARRIED

14. SELF EVALUATION

14.1 Monthly Evaluation Form

Board members were reminded to fill out and submit the monthly evaluation form.

14.2 Round Table

Board members provided comments on board related items.

15. UPCOMING MEETINGS

15.1 May 27, 2011 –Board Orientation Session – Swan River

15.2 May 26, 2011 – Health Plan Meeting – Swan River

15.3 May 26, 2011 – Regular Board Meeting – Swan River

16. STIPEND AMOUNT FOR MEETINGS

Full Day for today's meeting.

17. ADJOURNMENT

MOTION 11-009

Laquette/Tichon

That the meeting be adjourned.

CARRIED

Mary Hudyma, Chairperson

Kevin McKnight, Secretary