

MINUTES

Regular Meeting of the Board of Directors of the Parkland Regional Health Authority was held at the Westwood Inn in Swan River, Manitoba on Thursday, May 26, 2011.

Present:	Mary Hudyma, Chair	Sharon Basaraba	Monica Black
	John Tichon	Pat Delaurier	Harry Showdra
	Gerald Shewchuk	Anne Laquette	Robert Hanson
	Rowena Powell	Alex Grimaldi	Andy Maxwell
	Charles Morden		
Guests:	Cheryl Osborne, Liaison, MB Health		
Staff:	Kevin McKnight	Duc Le	Mavis Wood
			Tracie Orisko (Recorder)
Regrets:	Paul Overgaard		

1. CALL TO ORDER

Mary Hudyma, Board Chair, called the meeting to order at 11:00am

MOTION 11-010 Grimaldi/Powell

That Paul Overgaard be excused from the meeting due to health concerns.

CARRIED

2. ADOPTION OF AGENDA

MOTION 11-011 Hanson/Laquette

That the Agenda be adopted as presented.

CARRIED

3. MINUTES

3.1 Adoption – Regular Meeting March 26, 2011

MOTION 11-012 Showdra/Shewchuk

That the Minutes of the February 28, 2011 Regular Board meeting be adopted with the following change:

- Page 2 – No need to motion that nominations open for Vice-Chair.

CARRIED

4. FOR REVIEW

None.

5. ITEMS FOR DECISION

None

6. GOVERNANCE PROCESS

The board reviewed the following Governance Process Policies as part of its annual monitoring:

6.1 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the March 26, 2011 meeting.

6.2 GP-9 Board Committee Expenses

Acting Finance Chair reported that the Committee had reviewed the Directors and CEO expense claims for the month of May at the Finance Committee meeting and provided a recommendation for approval.

MOTION 11-013 Showdra/Shewchuk

That the Board approve the Director's and CEO expense claims for the month of May.

CARRIED

7. PRESENTATIONS

None

8. Board Education

None

9. ITEMS REQUIRING BOARD APPROVAL

9.1 Committee Appointments

Deferred to June.

10. MONITORING

The board received and reviewed a status update for progress on the following Ends Policies as part of its annual monitoring:

	End	Rating
10.1	<u>E5-1 Timely Access</u> The Board reviewed this End Monitoring Report. *Telehealth is a huge success story for the region.	Reasonable Progress

The board received and reviewed a status update for progress on the following Executive Limitations as part of its annual monitoring:

	Executive Limitations	
10.2	<u>EL4 – Financial Conditions (Quarterly to March 31)</u> The Board deferred this EL to the June Board meeting.	
10.3	<u>EL16 – Health Planning</u> The Board reviewed the Executive Limitation.	Full Compliance

11. INFORMATION REQUESTED BY THE BOARD

11.1 Finance Committee Report

The Acting Committee Chair provided a verbal report on the following:

- Financial Projection for the year ending March 31, 2011
- Parkland Capital Projects

The next Finance Committee meeting will take place 9:30 am on Monday, June 20th in Dauphin. As the auditors will be present, all board members are invited to attend this meeting.

11.2 Program and Planning Committee Report

The Committee Chair provided a verbal report on the following:

- Patient Safety & Quality Committee to be formed in August
- June Board meeting luncheon to be planned with local municipal groups
- Health Ethics Course June 15/16; board members are invited to attend if available
- August 30th Education Day in Swan River.

11.3 Community Relations Committee Report

The Committee Chair provided a verbal report on the following:

- Both advisory councils have had their final meeting to summarize their work

11.4 Chair Report

The Chair provided a written report on the following:

- Council of Chairs
- Funding letter from MB Health
- Regional Health Authorities Act
- Nor-Man RHA Review

The board received the report and it is attached to the minutes.

11.5 Executive Committee Report

The Chair provided a verbal report on the following:

- No meeting since the last board meeting.

11.6 Regional Medical Advisory Committee

The board co-liaison provided a verbal report on the following:

- Diagnostic Services of Manitoba
- Dental Privileges for Swan River Dental Surgery Program
- Physician Recruitment
-

11.7 Executive Team Report

The CEO provided an overview of the written report which was circulated to all members prior to the meeting on the following topics:

- Organization Re-Design
- VP Medical Recruitment
- Financial Position
- Dauphin Functional Design Study
- Health Plan 2012/13
- Activity Based Costing
- Interim use of 25 Industrial Road
- Physician Assistants

12. **INFORMATION**

The Chair referred to the “*Nice*” to Know Items/Information Requested by the Board.

12.1 Media Clippings

All board members were emailed information throughout the month.

13. **SELF EVALUATION**

13.1 Monthly Evaluation Form

Board members were reminded to fill out and submit the monthly evaluation form.

13.2 Round Table

Board members provided comments on board related items.

MOTION 11-014 Showdra/Hanson

That the board referS the prescription drug pattern in Winniposis to the Regional Medical Advisory Council for review.

CARRIED

MOTION 11-015 Showdra/Hanson

That Monica Black be excused from the June 20th Board meeting.

CARRIED

MOTION 11-016 **Showdra/Hanson**
That Anne Laquette be excused from the June 20th Board meeting
CARRIED

14. UPCOMING MEETINGS

- 14.1 Board Orientation Session May 27, 2011 – Swan River
- 14.2 Regular Board Meeting June 20, 2011 - Dauphin
- 14.3 Rural and Northern Healthcare Day – Winnipeg
- 14.4 Provincial Health Leadership Forum October 25, 2011 - Winnipeg

15. STIPEND AMOUNT FOR MEETINGS

One hour for Program and Planning Meeting
Full Day May 26th
Full day May 27
3 hours for Advisory Council Meetings

16. IN-CAMERA ITEMS

MOTION 11-017 **Delaurier/Hanson**
That the meeting resolve into Committee of the Whole In-Camera with CEO
and Board Members present.
CARRIED

- 16.1 In-Camera Minutes April 26, 2011
- 16.2 Organizaion Re-Design

MOTION 11-018 **Grimaldi Laquette**
That the meeting rise from Committee of the Whole In-Camera.
CARRIED

MOTION 11-019 **Grimaldi/Black**
That the In-Camera Minutes of the April 26, 2011 meeting be approved as distributed.
CARRIED

15. ADJOURNMENT

MOTION 11-020 **Basaraba/Grimaldi**
That the meeting be adjourned at 3:50pm.
CARRIED

Mary Hudyma, Chairperson

Kevin McKnight, Secretary