

MINUTES

Regular Meeting of the Board of Directors of the Parkland Regional Health Authority was held at the Harvest Moon Inn, Roblin, Manitoba on October 25, 2010.

Present:	Mary Hudyma, Chair John Tichon Gerald Shewchuk Rowena Powell	Sharon Basaraba Pat Delaurier Anne Laquette Bev Clearsky	Monica Black Harry Showdra Alex Grimaldi
Guests:	Cheryl Osborne, Liaison, MB Health	Bob Curle, RMHAC	Gwen Ketel, RHAC
Staff:	Kevin McKnight Blaine Kraushaar	Duc Le Maggie Campbell	Mavis Wood Tracie Orisko (Recorder)
Leave Of Absence:	Robert Hanson	Paul Overgaard	

1. CALL TO ORDER

Mary Hudyma, Board Chair, called the meeting to order at 11:00 am. She welcomed everyone.

2. ADOPTION OF AGENDA

MOTION 10-060 Showdra/Powell

That the Agenda be adopted with the following additions:

- 15.3 CEO Contract
- 15.4 Accreditation
- 15.5 Draft response to Swan River Delegations

CARRIED

3. MINUTES

3.1 Adoption – Regular Meeting September 27, 2010

MOTION 10-061 Basaraba/Shewchuk

That the Minutes of the September 27, 2010 Regular Board meeting be adopted with the following changes:

- Alex Grimaldi was in attendance.
- Paul Overgaard was not in attendance.
- MOTION 10-054 should read “Shewchuk/Tichon”

CARRIED

- 3.2 Business Arising From Minutes
None.

4. DELEGATIONS

None

5. ITEMS FOR DECISION

None

6. GOVERNANCE PROCESS

The board reviewed the following Governance Process Policies as part of its annual monitoring:

6.1 GP-3 Governance Style (monthly)

The Board reviewed the evaluation summary for the September 27, 2010 meeting.

6.2 GP-9 Board Committee Expenses

Harry Showdra reported that the Committee had reviewed the Directors and CEO expense claims for the past two months at the Finance Committee meeting and provided a recommendation for approval.

MOTION 10-062 Black/Laquette

That the Board approve the Director's and CEO expense claims for the month of August.

CARRIED

MOTION 10-063 Delaurier/Tichon

That the Board approve the Director's and CEO expense claims for the month of September.

CARRIED

6.3 GP-6 Board Secretary Role (Board Attendance)

The Chair reviewed GP-6 (Board Attendance), with the Board.

It was noted that board members whose terms have ended can be removed from the document.

6.4 GP 10 – Conduct of Board Members

The chair reviewed GP-10 Conduct of Board Members with the Board.

Rating: Fully Achieved

6.5 GP-16 In Camera Discussions

The chair reviewed GP-10 In Camera Discussions with the Board.

It was noted that the In-Camera meetings for the PRHA traditionally include the CEO with the exception of the CEO Review meeting.

Rating: Fully Achieved

6.6 **Board By-Laws Review**

This was tabled to a further meeting due to time constraints.

7. BOARD EDUCATION

7.1 Regional Health Advisory Councils Report to the Board

The Chair welcomed Bob Curle, Chair of the Regional Mental Health Advisory Council (RMHAC.) Mr. Curle presented RMHAC's report (attached to minutes.)

The Chair welcomed Gwyn Ketel, Chair of the Regional Health Advisory Council (RHAC.) Ms. Ketel presented RHAC's report (attached to minutes.)

Board members thanked both Chairs for their work on the committees and invited both to join the board for lunch.

7.2 **Strategic Planning – Maggie Campbell**

The Chair welcomed Maggie Campbell, Director of Planning and Evaluation, to provide an update on the Strategic Planning process. The Board reviewed the Draft Strategic Plan including:

- review of the Mission, Vision and Values
- review of the Strategic Priorities

Maggie will invited back to the November meeting for a final review prior to the Strategic Plan submission to Manitoba Health.

8. Board Education:

None

9. MONITORING

The board received and reviewed a status update for progress on the following Ends Policies as part of its annual monitoring:

	Ends Policy	Rating:
9.1	<u>E3 Healthy Lifestyle Choices: Reproductive Health, Disease Screening</u> The board will forward this Ends Policy to the Regional Medical Advisory Committee for their review and feedback.	Reasonable Progress has NOT been achieved

10. INFORMATION REQUESTED BY THE BOARD

10.1 Finance Committee Report

The Acting Committee Chair, Harry Showdra, provided a verbal report on the following:

- Financial Projection for the year ending March 31, 2011
- Capital Projects Status Report
- Audit Services

Kevin McKnight noted that while performance measures have been asked for, no staff have been asked to cut back their programming services.

The next Finance Committee meeting will take place on November 29, 2010 at 9:30am in Winnipegosis.

10.2 Program and Planning Committee Report

The committee chair provided notice that the meeting for today will be postponed due to time constraints.

MOTION 10-064 Powell/Laquette

That the Program and Planning Committee meet in Dauphin in November at the call of the chair.

CARRIED

10.3 Community Relations Committee Report

The Committee Chair provided a verbal report on the following:

- Regional Advisory Council Membership
- Next meeting: November 24th via teleconference

10.4 Chair Report

The Chair provided a verbal report on the following:

- Accreditation
- Provincial Pre-Budget Consultation – Nov. 5th
- Council of Chairs Teleconference – Nov. 18th

10.5 Executive Committee Report

The Chair provided a verbal report noting:

- There has been no meeting of the committee since the last Board Meeting.

10.6 Executive Management Committee Report

The CEO reviewed the items in the written report provided.

- Organization Re-Design
- Physician Assistant
- Physician Recruitments
- Accreditation
- Financial Position
- Radiology Information System/ Picture Archiving and Communication System (RIS/PACS)
- Capital Approvals

11. INFORMATION

The Chair referred to the “Nice” to Know Items/Information Requested by the Board.

11.1 Media Clippings

All board members were emailed information throughout the month.

12. SELF EVALUATION

12.1 Monthly Evaluation Form

Board members were reminded to fill out and submit the monthly evaluation form.

12.2 Round Table

Board members provided comments on today's meeting.

13. UPCOMING MEETINGS

13.1 October 27th - Rural & Northern Health Day – Winnipeg

13.2 October 28th – Provincial Health Leadership Forum – Winnipeg

13.3 November 29th – Board Meeting – Winnipegosis

14. STIPEND AMOUNT FOR MEETINGS

CRC Meeting – 1 hour

Accreditation Meeting – 1.5 hours

Today's Board Meeting – Full Day

14. IN-CAMERA ITEMS

MOTION 10-065 Showdra/Black

That the meeting resolve into Committee of the Whole In-Camera with Board Members and CEO present.

CARRIED

15.1 Minutes of September 27th, 2010

15.2 Organization Re-Design

15.3 CEO Contract

15.4 Accreditation

15.5 Draft response to Swan River Delegations

MOTION 10-066 Grimaldi/Powell

That the meeting rise from Committee of the Whole In-Camera.

CARRIED

MOTION 10-067 Basaraba/Delaurier

That the In-Camera Minutes of September 27th, 2010 be approved.

CARRIED

MOTION 10-068 Grimaldi/Showdra

That Bev Clearsky be excused from the November 29th, 2010 Board Meeting.

CARRIED

15. ADJOURNMENT

MOTION 10-069 Tichon/Laquette

That the meeting be adjourned at 4:45pm.

CARRIED